

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 7 January 2015 in the Council Chamber at 6.00pm

PRESENT: Councillors: Chair – Mayor Mrs Tamzin Hopwood

Mrs Carol Gell Mr Andrew Hinchliff Mr Gareth Wyn Jones Mr Geraint Jones Miss Nia Jones
Mrs Christine Roberts Mr Gareth Roberts Mr Glenn Robinson

OFFICER: Ms E Shepherd Town Clerk & RFO

1426. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (Maximum of 5 minutes per speaker within a 20 minutes framework or at the discretion of the Chair).

A representative from the Evangelical Church (Gospel Hall), Mill Road, Llanfairfechan stated the fellowship wanted to be more active in the village. They have a school room which they would lease at a minimal cost in line with contractual agreement i.e. subject to Christian ethos. The possibility of starting a food-bank was discussed. Cllr Mrs Christine Roberts and Cllr Mrs Carol Gell will visit the food-bank in Penmaenmawr to ascertain what is entailed.

1427. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from the following Councillors, Deputy Mayor Miss Sarah Jones, Miss Penny Andow, Chris Jones, Ray Jones and Tim Scott.**

1428. **TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).**

| Name of Member | Details of Personal interests | Details of the Council business to which it relates | Prejudicial / Not Prejudicial |
|------------------|--------------------------------|---|-------------------------------|
| Gareth Wyn Jones | Owner of neighbouring property | Planning – Reference 0/41355 | withdraw |

1429. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 16 December 2014. **RESOLVED to approve and sign as a correct record.**

1430. MATTERS ARISING FROM THE ABOVE MINUTES.

1422/I Lone Swan – Members were informed that the swan had been safely removed.

1422/IV New Coop store – Members were informed that amended plans had been submitted.

1422/VI Gate to Recreation Grounds- Members were informed that CCBC had provided a new lock and left 2 spare keys with Cllr Hinchliff.

1431. TO APPROVE PAYMENT

| Invoice No | Payee | Reference | Amount | Cheque no. |
|------------|--|---|--------|------------|
| 17/12/2014 | Warren Francis, Carpentry and Joinery, | altering stage, modifying fire door and cupboard doors x2 | £95 | 101752 |

RESOLVED to approve payment

1432. TO RECEIVE ESTIMATE FOR a bespoke corner cabinet in the Council Chamber - £270. It was noted that the cost will be equally divided between the Town Council and the Town Twinning Association. **RESOLVED to approve the work and payment agreement.**

1433. TO APPROVE PAYMENT

| Invoice No | Payee | Reference | Amount | Cheque no. |
|--------------|-------|---|--------|------------|
| NW/243282109 | CCBC | purchase of 12 conference chairs @ £5 each plus VAT | £72 | 101753 |

RESOLVED to approve payment

1434. TO APPROVE PAYMENT to for -

| Invoice No | Payee | Reference | Amount | Cheque no. |
|--------------|-------|-------------------------------------|--------|------------|
| ER/243280718 | CCBC | Bus Shelter maintenance for 2014-15 | £1,000 | 101754 |

RESOLVED to approve payment

1435. TO RECEIVE BACS NOTICE OF PAYMENT from CCBC for final payment of Precept Allowance for 2014/15 - £19,334. **RESOLVED to receive and note.**

1436. TO RECEIVE FINANCIAL REPORT 2014-15 - Statement 11. **RESOLVED to receive and note.**

1437. TO RECEIVE PETTY CASH REPORT 2014-15 – Statement 11. **RESOLVED to receive and note.**

1438. TO APPROVE PRECEPT BUDGET REQUIREMENT for 2015-16

| | | PRECEPT Allowance | Expenditure | Precept Allowance | Expenditure | Precept Allowance |
|-----|--|-------------------|-------------|-------------------|----------------------|-------------------|
| | DETAILS | 2013/14 | ACTUAL | 2014/15 | ESTIMATED 19/11/2014 | 2015/16 |
| 1. | Amenities | 1250 | 991.70 | 1250 | 1313.20 | 2000 |
| 2. | Audit | 520 | 544 | 575 | 593 | 650 |
| 3. | Cenotaph | 700 | 700 | 1000 | 2200 | 1000 |
| 4. | Clerk's Training | 150 | 69 | 150 | 59 | 150 |
| 5. | Community Skips | 3000 | 3150 | 3040 | 1340 | 3500 |
| 6. | Elections | 6800 | 0 | 6800 | 0 | 6800 |
| 7. | Expenses | 250 | 93.10 | 200 | 29.50 | 200 |
| 8. | Insurance | 1045 | 958.35 | 1090 | 960.43 | 1150 |
| 9. | Mayor Allowance | 600 | 888.95 | 600 | 600 | 600 |
| 10. | Deputy Mayor Allowance | 50 | 50 | 50 | 50 | 50 |
| 11. | Membership/Annual Subscription | 230 | 195 | 200 | 267 | 300 |
| 12. | Newsletter/Website/Welsh Language Scheme | 350 | 625 | 400 | 50 | 400 |
| 13. | Office | 300 | 180.44 | 300 | 197.61 | 300 |
| 14. | Petty Cash | 250 | 200 | 250 | 250 | 250 |
| 15. | Photocopier | 250 | 200.94 | 250 | 57.36 | 250 |
| 16. | Rates/Lease | 190 | 187.40 | 195 | 190.20 | 200 |
| 17. | S137 Grants | 1600 | 1600 | 2200 | 100 | 2200 |
| 18. | S144 Christmas Lights | 1500 | 1500 | 1500 | 1500 | 1500 |
| 19. | S144 Fireworks Display | 1200 | 525 | 1250 | 1200 | 1500 |
| 20. | S144 Tourism Association Grant | 1000 | 1000 | 1000 | 1000 | 1000 |
| 21. | S164 Contribution Playareas | 2000 | 192.36 | 2000 | 175 | 2000 |
| 22. | S164 Victoria Gardens upkeep | 750 | 529.97 | 750 | 32.86 | 3000 |
| 23. | S176 Town Twinning | 1500 | 1500 | 1500 | 1500 | 1500 |
| 24. | S19 Community Centre Grant | 2000 | 2000 | 2000 | 2000 | 2000 |
| 25. | S4 Contribution Bus Shelters | 1000 | 1000 | 1000 | 1000 | 1000 |
| 26. | S87 Public Conveniences (Station and Village Rd) | 1500 | 0 | 1500 | 0 | 1500 |
| 27. | Telephone & Broadband | 500 | 328.65 | 400 | 175.68 | 400 |
| 28. | MUGA West Shore | 1500 | 0 | 1500 | 5378.87 | 2000 |
| 29. | Wages | 20870 | 21344.24 | 21885 | 21885. | 23042 |
| 30. | S144 Carnival | | | 700 | 700 | 800 |
| 31. | Community Library | | | 3000 | 3000 | 3000 |
| 32. | Miscellaneous/Reserves | | 1651.59 | 0.00 | 11475.80 | 0 |
| | TOTAL | 53855 | | 58513 | 59280.51 | 64242 |

PRECEPT for 2015-16 £64,000 – increase of £6,000 from 2014-15 – Payment from reserves £242

Members were provided with a copy of the draft precept discussed in the Full Council meeting held on the 19 November 2014. **RESOLVED to receive and note to approve without amendment to the draft budget, the above precept request of £64,000.**

1439. TO RECEIVE CORRESPONDENCE from CCBC Planning Officer regarding Pre-Application Enquiry to erect 1 no. display board outside Pendalar Community Hall. Stating the proposed works are permitted development under Class A of Part 12 of schedule 2 of Town and Country Planning (General Permitted Development) Order as amended. Where works are permitted development you are not required to submit a formal application for planning permission to the Council. **RESOLVED to receive and note to make enquiries as advised with Highways Services and Property Services CCBC.**
1440. TO RECEIVE NOTICE OF Quarterly MEETING of North and Mid Wales Association of Local Councils to be held at Buckley Council Offices on Friday 23 January 2015 at 10.30am. **RESOLVED to receive and note that Town Council representative Cllr Mrs Carol Gell is unable to attend due to another commitment.**
1441. TO RECEIVE COPY OF FULL REGISTER OF ELECTORS - 'for the purpose of establishing whether any person is entitled to attend and participate in a meeting of or take any action on behalf of the parish or community as the case may be'. **RESOLVED to receive and note that councillors present signed the form to confirm they had received their electoral register for the ward they represent. The Clerk will make arrangements for councillors who were absent to receive their electoral register at a convenient time.**
1442. TO RECEIVE CCBC Review of Polling Districts, Polling Places and Polling Stations – **RESOLVED to receive and note that there is no change to Llanfairfechan polling stations. All elections will be held in the Town Hall, Village Road.**
1443. TO RECEIVE CONSULTATION NOTICE – from CCBC change of use within town and neighbourhood centres Supplementary Planning Guidance and Enabling Development Supplementary Planning Guidance. Copies of the SPGs can be inspected during normal office hours at Muriau Building, Rosehill Street, Conwy. The document can also be viewed on the CCBC website www.conwy.gov.uk/spps/consultations the consultation period starts on Monday 15 December 2014 and closes at 16.45 on Friday 23 January 2015. **RESOLVED to receive and note.**
1444. PLANNING – Reference 0/41344
 Applicant: Mr David Hunt
 Proposal: New glazing to front pairs of feature doors
 Location: Former warehouse, Village Road, Llanfairfechan LL33 0AA
RESOLVED to have no objections to the above application.
1445. PLANNING – Reference 0/41355
 Applicant: Mr Michael Clark
 Proposal: Two storey extension to dwelling
 Location: Tyddyn Angharad Isaf, Valley Road, Llanfairfechan, LL33 0ES
RESOLVED to have no objections to the above application.
1446. TO RECEIVE FOR INFORMATION PURPOSES THE FOLLOWING DOCUMENTS/CORRESPONDENCE –
- I. Cerdded Conwy Walks – a group of enthusiastic and knowledgeable walk leaders who have come together through Conwy's Community Walking Project to provide programmes of guided walks through the County Borough area. Members were informed that a request for financial contribution towards the ongoing work of this project had been received.
 - II. Tree Cover in Wales' Towns and Cities – Natural Resources Wales study summary - understanding canopy cover to better plan and manage our urban trees.
 - III. CVSC News – Issue 103 Winter 2014.
 - IV. N&MWALC – North Wales Health Study Report by the group
 - V. Dog Trust – Free Microchipping at Llanfairfechan Community Hall on Wednesday 14 January 2015 between 2-6pm
- RESOLVED to receive and note.**

1447. TO RECEIVE THE MAYOR'S REPORT
The Mayor stated that it had been a very quiet period over the seasonal holidays. The Christmas dinner for Contact the Elderly had been well attended and enjoyed by all. The residents of Llys y Coed had also enjoyed their sherry and mince pie reception. **RESOLVED to receive and note.**
1448. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF THE TOWN COUNCIL (ONLY).
I. Staffing Committee – had held an interview for the vacant post for an Environmental Operative. The only applicant was offered a 2/3 week trial and will accompany Mr Jenkinson on his daily round. The offer was accepted. This will also form part of his induction and Health and Safety procedures. This matter will be discussed further at the next Town Council meeting to offer a 3 months probationary period with a view to an offer of a permanent position. **RESOLVED to receive and note.**
1449. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS
I. Cartrefi Conwy Housing Association– members were informed that a consultation by the association will be held on the 21 January 2015 between 2 and 6pm in the Town Hall, to discuss proposals to build 27 units on land adjacent to Glanarvon, Penmaenmawr Road, Llanfairfechan. **RESOLVED to receive and note to request an officer attend the Town Council meeting held on the 28 January 2015 to discuss this matter.**
1450. DATE OF NEXT MEETING- Full Council Meeting held on the Wednesday 28 January 2015 at 6pm.

CLOSE – the meeting closed at 7.35pm

Signature _____ Date _____