

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 28 January 2015 in the Council Chamber at 6.00pm

PRESENT: Councillors: Chair – Mayor Mrs Tamzin Hopwood

Deputy Mayor Miss Sarah Jones Miss Penny Andow Mrs Carol Gell Mr Andrew Hinchliff
Mr Chris Jones Miss Nia Jones Mr Ray Jones Mrs Christine Roberts

OFFICER: Ms E Shepherd Town Clerk & RFO

ATTENDING: Cartrefi Conwy Officers – Claire Shiland, Head of Neighbourhood Services and David Kelsall, Development Manager

1451 TO RECEIVE PRESENTATION from Cartrefi Conwy on proposals for Social Housing development on land off Penmaenmawr Road. The Mayor welcomed the officers to the meeting. The Officers thanked members of the Town Council's for the invitation.

Members were informed that the public consultation held on the 21 January 2015 had been well attended. There had been a mixed response to the development. The consultation responses will form part of the planning application.

It is proposed to build a 16 apartment block, a row of 6 houses, and 4 cottage style 2 story flats. As the land is within a conservation area, the development facing Penmaenmawr Road will be in-keeping with adjacent properties and the lower part of the development site is reduced to 2 story that will be in-keeping with properties in Parc Menai and Maes Dolfor Estates. The planning officer from CCBC had been consulted regarding the trees on the land. It is proposed to retain the trees at the front of the development, this will also break up the vista. The large Monterey will be removed as it is coming to the end of its life. To maintain privacy the development will be set back from the boundaries and additional screening will be erected. A Consultant's Ecology report has been carried out and will form part of the planning application. Engineers have been involved in looking at overflow of surface water and their report will form part of the planning application.

The development will house social tenants, as set by the Welsh Government bench mark. The rent will be 80% of market rental costs. With a waiting list of 130 on the housing register, there is a demand for these type of properties in Llanfairfechan. It is proposed that plans will be submitted in February, and the development will commence in May 2015 and be completed by the summer of 2016.

Members questioned how will the new policy that will see a single housing register for the Counties of Conwy, Flintshire and Denbighshire have an effect on local people. It was stated that each County will hold their own list for local needs.

Concerns that the access onto a B road and the increase in traffic will cause problems. It was stated the developers are working with the Highways Services as part of the process.

It was questioned why had the site been increased since the publication of the LDP. It was stated that the flood plan for the area at the time had shown the lower site to be at risk. Since then the flood plan by Natural Resources Wales has been revised.

The developers will have to justify the development of the land for Social Housing to Conwy County Borough Council, Planning Services and to the Welsh Government to receive a Social Housing grant.

The Mayor thanked both officer for attending.

1452. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (Maximum of 5 minutes per speaker within a 20 minutes framework or at the discretion of the Chair).

There were 21 members of the public present all with concerns regarding the proposed development of land off Penmaenmawr Road.

Concerns were raised regarding –

- The development of the proposed site will be harmful to the habitat of wild life i.e. bats.
- Flooding to lower lying properties from overflow of surface water.
- Overlooking of existing neighbouring properties.
- Development out of character with neighbouring properties.

The officers responded to these concerns and stated the consultation with the community played an important part in the planning application.

1453. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from the following Councillors, Geraint Jones, Gareth Wyn Jones, Gareth Roberts, Glenn Robinson, and Tim Scott.**

1454. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest). **NONE**

1455. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 7 January 2014. **RESOLVED to approve and sign as a correct record.**

1456. MATTERS ARISING FROM THE ABOVE MINUTES. **NONE**

1457. TO APPROVE PAYMENT of wages to the Town Clerk, Cleansing Operative and Environmental Operative as per HMRC printout. **Resolved to approve payment and sign cheques numbers – 101755, 101756, and 101757 respectively.**

1458. TO APPROVE PAYMENT by Direct Debit to ico (Information Commissioner's Office) renewal of Data Protection registration - £35. **It was RESOLVED to approve annual payment by Direct Debit and the order was duly signed by Cllrs Mrs Tamzin Hopwood and Mrs Carol Gell.**

1459. TO APPROVE PAYMENT TO -

Invoice No	Payee	Reference	Amount	Cheque no.
W H Smith till receipt 24/01/15	Ms E Shepherd	for purchase of gift voucher for member of staff who is retiring after 13 years	£50.	101758

RESOLVED to approve payment.

1460. TO RECEIVE BACS NOTICE from CCBC for Footpath Maintenance - £650. **RESOLVED to receive and note.**

1461. TO RECEIVE FINANCIAL REPORT 2014-15 - Statement 12. **RESOLVED to receive and note amendment to Current Account statements 9-11.**

1462. TO RECEIVE PETTY CASH REPORT 2014-15 – Statement 12. **RESOLVED to receive and note there had been no expenditure since statement 11.**

1463. TO RECEIVE REQUESTS FOR Financial Assistance from

- I. Breast Cancer Care Cymru
 - II. Marie Curie Cancer Care
- RESOLVED to receive and note.**

1464. TO RECEIVE Thank you letters from Girl Guides, Brownies and Community Transport Group for their s137 Grant. **RESOLVED to receive and note.**

1465. PLANNING – Reference 0/41393

Applicant: Mr Noel Hammond

Proposal: Reduce 1 no. Oak tree and 1 no. Cherry tree

Location: Beamsmoor, Park Road, Llanfairfechan LL33 0AE

RESOLVED to have no objections to the above application.

1466. TO RECEIVE FOR INFORMATION PURPOSES THE FOLLOWING DOCUMENTS/CORRESPONDENCE –

- I. Report to Communities Overview and Scrutiny Committee Cabinet CCBC on twelve month review of the work of the private Enforcement Contractor employed to issue fixed penalty notices for some aspects of environmental crime on behalf of the Council. **RESOLVED to receive and note.**
- II. Correspondence to all Clerks dated 19 January 2015 from Cllr Dilwyn Roberts, Leader, Conwy County Borough Council. Information on Victoria Pier, Colwyn Bay. Although Victoria Pier is located in Colwyn Bay, funding implications could affect projects in other areas, therefore out of courtesy the information on this project is being shared with Town and Community Councils. **RESOLVED to receive and note.**
- III. Advising Gun owners to be well prepared for certificate renewal - North Wales Police are advising owners to get their applications in at least eight weeks before their certificate is due for renewal. **RESOLVED to receive and note.**
- IV. CCBC Important changes to applications for Social Housing - changes implemented by the new policy that will take effect from April 2015 in Flintshire and Conwy (these changes will also take place in Denbighshire at a later date that is still to be confirmed) The new policy will see a single housing register for each county which will mean that instead of applicants being on a waiting list with each housing organisation there will be one application and one housing register. **RESOLVED to receive and note.**
- V. Correspondence from Kidney Wales Foundation requesting if the Town Council would organise a Walk for Life for 2015. They are suggesting that all participants pay a registration fee of between £3-£5 which will include their brand new Walk for Life t-shirt and pledge to fundraise a suggested amount between £20- £30. **RESOLVED to receive and note to approve in principal to participate; the Clerk will enquire with the Cubs and Girl Guide Leaders if their organisations will take part this year.**

1467. TO RECEIVE THE MAYOR'S REPORT- the Mayor reported that January had been a very quiet month. Invitations had been received to attend various engagements for February and March 2015. **RESOLVED to receive and note.**

1468. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).

- I. Carnival – Cllr Mrs Christine Roberts gave a verbal report on matters discussed. Members were informed the group has been active in fundraising and are making arrangements for this year's event.

1469. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- I. OWL Notices – Management of the Community Hall propose to have regular updates from the following website, www.owl.co.uk , placed on the Community Notice Board in the Town Hall window. OWL is used by North Wales Police and local coordinators to build and communicate with 1,000's of watch schemes across the county. OWL is an advanced solution for police & communities to grow and manage Neighbourhood Watch, School Watch, Pub Watch, Business Watch and many other schemes. OWL provides watch members with the latest messages and crime alerts sent by email, telephone, SMS or fax.
- II. Town Council News – it was requested if more information on what the Town Council does/provides can be made available either on the Notice Board or by Newsletter.
- III. Litter Bins for dog foul – it was requested if more bins can be located along the Cob. Members were informed that the Town Council would have to purchase the bins as the CCBC have reduced their expenditure. Location would also have to be approved by the Authority. The Clerk will liaise with the PCSO with a view to have an information day for dog walkers on the Promenade.
- IV. Library – it was noted that the voluntary group are applying for grants to improve the facilities in the building.
- V. Town Twinning – the group had recently held a Skype conference with their colleague in Pleumeleuc. Arrangements are in-hand regarding the visit, on the 13 to the 16 May 2015, by 52 delegates from Pleumeleuc. The theme of the visit will be drama. There will be a production by children from Pleumeleuc and the local Community Players will also perform Under Milk Wood by Dylan Thomas.
- VI. Footpath 19 Nant y Felin to Terrace Walk – reported the street lights had been off since before Christmas. CCB Councillor Andrew Hinchliff reported that Scottish Power had had problems finding the fault. However it is anticipated that the matter has been resolved.
- VII. Free Microchipping – it was reported that 57 dogs had been microchipped during the free session held on the 14 January 2015 in the Town Hall.
- VIII. Tourism Leaflet – it was requested if this can be an Agenda item for the next meeting.
- IX. Clerk's Training – members were informed that the Clerk will attend an Employment Law and safeguarding update held on the 11 February 2015 in the WCVA Office Rhyl.

1470. TO VIEW WEBSITE DEMO AND APPROVE FOR PUBLICATION. The Clerk gave a demonstration of the proposed contents. It was requested if the following could be added– “the role of the local councillor is democratic and voluntary”; Calendar for local events; list of 137 grants approved for 2014-15; and correction to email addresses. **RESOLVED to approve the website to go live.**

1471. DATE OF NEXT MEETING - Full Council Meeting held on the Wednesday 11 February 2015 at 6pm. Members were requested to provide list of dates for the Light Up Llan Bingo sessions and any other dates that might clash with Town Council meetings; The Clerk requested the Mayor and Deputy Mayor to provide decisions on their allowance expenditure by the first meeting in March 2015.

1472. **CONFIDENTIAL - RESOLVED to approve to exclude the Public and Press from the meeting during consideration of this item as it would be likely that, if present, there would be disclosure to them of except information.** TO RECEIVE UPDATE ON STAFFING MATTERS.

CLOSE – The meeting closed at 8.20pm

Signature _____ Date _____