

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 11 February 2015 in the Council Chamber at 6.00pm

PRESENT: Councillors: Chair – Mayor Mrs Tamzin Hopwood

Deputy Mayor Miss Sarah Jones

Mrs Carol Gell

Mr Andrew Hinchliff

Mr Chris Jones

Mr Geraint Jones

Miss Nia Jones

Mrs Christine Roberts

Mr Gareth Roberts Mr Tim Scott

OFFICER: Ms E Shepherd Town Clerk & RFO

ABSENT: Mr Gareth Wyn Jones

1473. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (Maximum of 5 minutes per speaker within a 20 minutes framework or at the discretion of the Chair). **NONE**

1474. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from the following Councillors, Miss Penny Andow and Glenn Robinson.**

1475. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest). **NONE**

1476. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 28 January 2015 **RESOLVED to approve and sign as a correct record.**

1477. MATTERS ARISING FROM THE ABOVE MINUTES.

1472 Social Housing development on land off Penmaenmawr Road – Members were informed that the area of wasteland between Maes Dolfor and the Split Willow was not part of the development.

1478. TO APPROVE PAYMENT of wages to the Town Clerk, and Environmental Operative. **RESOLVED to approve payment and sign cheques numbers 101759 and 101760 respectively.**

1479. TO APPROVE PAYMENT -

Invoice No	Payee	Reference	Amount	Cheque no.
ER/243291639	CCBC	Playground Inspection for December 2014 and January 2015.	£38.47	101761

RESOLVED to approve payment

1480. TO RECEIVE Thank you letters from the Croquet Club and Job Drop-in Session for their s137 Grant. **RESOLVED to receive and note.**

1481. TO RECEIVE CORRESPONDENCE from

- I. Head of Community Development Service in response to Town Council's letter regarding Bus Shelter Maintenance. Members were informed that an apology had been received regarding the delay in carrying out the required maintenance work. The delay is due to refurbishment costs being higher than expected and subsequently it is only in this year's contribution that the delivery of work can be carried out. A work plan and updated costs are currently being made on the refurbishment of the 2 shelters on Aber Road. It is anticipated that this work will be completed in the next 12-14 weeks depending on availability of panels.
- II. Email from Officer in Charge of Bus Shelter Maintenance Scheme – Stating that due to delays maintenance work had not been carried out for the current financial year. Therefore the department was offering a refund on payments received for 2014-15. They are also reviewing the scheme over the next few weeks and will be contacting Town and Community Councils informing of a new processes for 2015-16. This will include a time schedule for maintenance work alongside costs per shelter for consideration and approval. **RESOLVED to request a refund of £1,000 for 2014-15**

1482. TO RECEIVE E-MAIL from PCSO regarding request from members of the Town Council on holding an Environment Information Day for Dog Walkers. The PCSO advised she would be willing to walk around with Town Councillors giving out free dog bags in the area of the Promenade and would contact the Dog Warden CCBC to arrange the event at peak time possibly on a weekend. The PCSO stated she would be willing to hold a litter picking event within the village in coordination with Keep Wales Tidy and Town Councillors. **RESOLVED the Clerk will liaise with the PCSO and contact the Environmental Services at CCBC.**
1483. TO RECEIVE THE Welsh Government's Devolution, Democracy and Delivery White Paper – Reforming Local Government: Power to Local People – Consultation deadline is 28 April 2015. The Clerk read out relevant information on the proposals for Town and Community Councils. **RESOLVED to hold a special meeting to discuss response to the White Paper consultation.**
1484. TO RECEIVE NOTICE of Special Meeting of the Town and Community Council Forum – held on the 25 February 2015 at 5.30pm in the Council Chamber, Bodlondeb, Conwy to discuss the recently published White Paper Reform Local Government: Power to Local People. **RESOLVED the Mayor Cllr Tamzin Hopwood, Cllr Chris Jones and the Clerk would attend on behalf of Town Council and County Cllr Andrew Hinchliff stated he will also be present.**
1485. TO RECEIVE TOWN COUNCILLOR'S RESIGNATION. The Mayor informed members that Ray Jones had written in, resigning from his post as Town Councillor due to ill health. Members requested a letter be sent to Mr Jones thanking him for his valued service. **RESOLVED the Clerk will notify the Electoral Service CCBC of the casual vacancy.**
1486. TO RECEIVE THE MAYOR'S REPORT. The Mayor informed Members she proposes to purchase cycle racks to be installed on the Promenade and by the Town Hall. The Mayor will liaise with the Harbour Masters' Office, CCBC, and the Management of the Hall. The Mayor informed members that if there was money left from her funding then she would purchase a bench and liaise with the Highways Service, CCBC, regarding a suitable location. **RESOLVED to receive and note.**
1487. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).
- I. Town/Community Councils (T&CC) and CCBC Forum – Cllr Mrs Carol Gell gave a verbal report on matters discussed.
 - Local Authority Merges - a verbal update. The Authority's disappointment, that WG had not accepted Conwy and Denbigh proposals for a merger, was expressed.
 - Update 2015-16 Budget preparation – the Authority will have to make substantial savings over the next 3 years; there will be a 5% increase on council tax for 2015-16; in order to protect services a discussion will be held on Devolved Services with T&CC.
 - Lighting Department's future plans – to cut carbon emission by 2016 by replacing current lamps to LED; to replace concrete lamppost when they come to the end of their life with metal posts, this will also be reliant on budget. A schedule of works will be provided in each area and residents will be informed by a leaflet drop.
 - Planning Bill - Planning Aid Wales will deliver a 3 hour training workshop at each local planning authority, to an invited audience of representatives from Community and Town Councils within the next 2/3 months.
 - LDP and Rural Communities – how the LDP can assist in delivering/over-coming some of the local issues and how the T&CC can assist in the process. Preference will be given to local needs and to work with T &CC to bring sites forward for social housing. **RESOLVED to receive and note.**
 - II. Clerks' Network Forum – The Clerk gave a verbal report on matters discussed.
 - Bus shelters maintenance scheme – Clerks were informed that it was possible to have a refund for 2014-15 contribution payments as no maintenance had been carried out during 2014-15.
 - Participatory Budget Scheme – the clerk informed members that the Bay of Colwyn Town Council have held a scheme since 2011 which allows local residents more say in which groups the Town Council support

with funding. The Clerk recommend members consider adopting this scheme for the Cwmni Penllan funding. Members were advised to view further information on the www.pbnetwork.org

- III. Employment Law and Safeguarding update training – The Clerk gave a verbal report on matters discussed.
- Employment Law had been presented by representatives from Hugh James Solicitors, Cardiff, on legislation that are currently under review and changes that come into force in April 2015.
 - The safeguarding update was on the new DBS (Disclosure and Barring Service) legislation that replaces the CRB. **RESOLVED to receive and note.**

1488. TO RECEIVE INFORMATION AND DISCUSS the Tourism Association’s leaflet 2015 onwards – Cllr Andrew Hinchliff requested members to provide suggestions to prepare the leaflet for publication for the 2015 season. A meeting will be arranged by the Tourism Association to finalise and approve the leaflet.

1489. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- I. Cae Ffynnon hill – reported that there is dog foul on the pavement.
- II. Large Green Refuse Bin Station Road Car Park – it was reported that the lid of one of the bins had been damaged and therefore could not be attached to the refuse wagon to be emptied. It had been requested that the bin be removed for repair.
- III. Social Services Restructure – new information leaflets were circulated to members.
- IV. Single Point Access - new information leaflet were circulated to members. A partnership with social care, health and the third sector, providing a single point access for information, advice and referral relating to health and social care services in Conwy.
- V. Pen y Bryn hill parking – reported congestion due to vehicles parked on double yellow lines at the top of the hill.
- VI. Streetlight – located on footpath 19 opposite bench is defective.
- VII. Footpath by Llwyn y Gog – reported low overhanging hedge is obstructing the path.
- VIII. Promenade Toilets – request to CCBC for the opening/closing times schedules.
- IX. Memorial bench – a request by local resident to have the bench placed along the Cob had been received. Members had no objection to the request.
- X. TLC Group – The Mayor reported the group will hopefully restart on Thursday 19 February 2015. Members welcomed the news.

1490. DATE OF NEXT MEETING - Full Council Meeting held on Wednesday 4 March 2015 at 6pm.

CLOSE – The meeting closed at 8.15pm

Signature _____ Date _____

Chair