

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL  
MINUTES OF THE FULL COUNCIL MEETING  
Held on the 29 July 2015 in the Council Chamber at 7.00pm

**PRESENT: Councillors: Chair – Mayor Miss Penny Andow**

**Deputy Mayor – Miss Nia Jones**

**Mr Geraint Jones**

**Mrs Delohne Merrell**

**Mrs Carol Gell**

**Mr Gareth Wyn Jones**

**Mrs Christine Roberts**

**Mr Andrew Hinchliff**

**Miss Sarah Jones**

**Mr Gareth Roberts**

**OFFICER: Ms E Shepherd Town Clerk & RFO**

**ABSENT: Cllrs Mrs Tamzin Hopwood and Mr Tim Scott**

143. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 MINUTES PER SPEAKER WITHIN 20 MINUTES FRAMEWORK OR AT THE DISCRETION OF THE CHAIR). **NONE**

144. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from the following Councillors, Chris Jones and Glenn Robinson**

145. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT (MEMBERS ARE REMINDED THAT THEY MUST DECLARE THE EXISTENCE AND NATURE OF THEIR DECLARED PERSONAL INTEREST). **NONE**

146. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 1 July 2015. **RESOLVED to approve and sign as a correct record.**

147. MATTERS ARISING FROM THE ABOVE MINUTES.

113/85/ 70/vi	Brynmor Terrace street name sign - The new owners have notified via a third party that they do not want the plaque placed on the outside front wall of their property. However they may consider placing a plaque on the corner of the property.	<b>RESOLVED to receive and note further enquiries will be made.</b>
119/i	Mayor and Deputy Mayor signed a letter confirming that the Village Road Car Park's title deeds have been misplaced and requesting that the title is registered based on this information.	<b>RESOLVED to receive and note to inform Town council's Solicitors to proceed.</b>
126/s	Request to have 3 A framed picnic tables on grassed area of the Promenade – has been forwarded to the Harbour Master's Office, CCBC for consideration.	<b>RESOLVED to receive and note</b>
128	Management of the Community Hall – The Chair of Directors of the Hall gave a brief statement stating that CCBC were requesting payment of building insurance cover at £5,000 per annum and requested the support of the Town Council to safeguard the future of the Town Hall.	<b>RESOLVED to receive and note to place this as an Agenda item for meeting held on the 9 September 2015</b>

148. TO APPROVE MINUTES OF THE GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 15 July 2015  
**RESOLVED to approve and sign as a correct record.**

149. MATTERS ARISING FROM THE ABOVE MINUTES.

137/n	Erw Feiriol Cemetery request for Town Council to annually spray the area under the guidance of CCBC Officer. Donation of £25 had been received from a member of the public towards this work for 2015-16	<b>RESOLVED to hold a site meeting with the Officer and Town Council's contractor.</b>
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150. TO RECEIVE FINANCIAL REPORT 2015-16. STATEMENT 4. **RESOLVED to receive and note.**

151. TO RECEIVE PETTY CASH REPORT 2015-16 – STATEMENT 4. **RESOLVED to receive and note this statement will be provided at the next meeting.**

152. TO RECEIVE CORRESPONDENCE FROM

For information purposes The Chairman CCBC Cllr Liz Roberts will be holding a Charity Concert on 13 September 2015 in Venue Cymru (Ticket available from Box Office Venue Cymru) - (In aid of Motor Neurone Disease)

**RESOLVED to receive and note the Mayor and Consort would be attending.**

153. TO APPROVE PAYMENT TO

i	Invoice No	Payee	Reference	Amount	Cheque no.
	8387	Sional Ltd	Gold Lettering Council's Honours Board	£25.20	101818

**RESOLVED to approve payment.**

ii	Invoice No	Payee	Reference	Amount	Cheque no.
	ER/243372752	CCBC	Playground Inspections for June 2015	£19.72	101819

**RESOLVED to approve payment.**

iii	Invoice No	Payee	Reference	Amount	Cheque no.
	Budget 2015-16	SLCC	Membership Renewal 2015-16	£149	101820

**RESOLVED to approve payment.**

iv	Invoice No	Payee	Reference	Amount	Cheque no.
	17/07/2015	N&MWALC	Luncheon expenses for representative attending Quarterly/Annual Meeting in Connah's Quay	£15	101821

**RESOLVED to approve payment.**

v	Invoice No	Payee	Reference	Amount	Cheque no.
	44 & 46	B E Jones & A Bason	for Footpaths clearance and extra work on Dracula's Hill path 18/19	£930	101822

**RESOLVED to approve payment.**

vi	Invoice No	Payee	Reference	Amount	Cheque no.
	45	B E Jones & A Bason	Spray Roundup Tennis Courts and Victoria Gardens	£48	101823

**RESOLVED to approve payment.**

vii	Invoice No	Payee	Reference	Amount	Cheque no.
	15/07/2015	Gwynant Parri	for images on disc and full copyrights of images for any marketing use	£144	101824

**RESOLVED to approve payment.**

viii	Invoice No	Payee	Reference	Amount	Cheque no.
	8503	Sional Ltd	Hi-Vis Clothing for Environmental Operative	£170.41	101825
	Credit Note 8511	Sional Ltd	Conservation Area Maps	£33.60	
				£136.81	

**RESOLVED to approve payment.**

ix Wages for August 2015 to Town Clerk – post-dated cheque for August 2015 **RESOLVED to approve payment and sign cheque number 101826**

x Wages for August 2015 to Environmental Operative – post-dated cheque for August 2015 **RESOLVED to approve payment and sign cheque number 101827.**

154. TO RECEIVE THE MAYOR'S REPORT CLLR MISS PENNY ANDOW.
- a. To receive request for expenses from Mayor's Allowance 2015-16 as per following list:-
    - Donation to the Mayor of Penmaenmawr's Charity held on the 19 June 2015- £20
    - Donation to Carnival Fete held on the 27 June 2015 - £20
    - Postage invitations to the Mayor's Civic Reception held on the 3 July 2015 - £14.40
    - Activity gift sets presented to Libanus Church on the 5 July 2015 - £20
 Total - £74.40 – **RESOLVED to approve payment and sign cheque number 101828**
  
  - b. To receive feedback report on fundraising event – Shop to Drop held on the 19 July 2015  
 The Mayor reported the event had been well received. Over 107 had attended the event. Thanks were expressed to all who sold tickets and provided raffle prizes. Special thanks to the proprietor of the Pavilion Café for hosting the event and for providing free refreshments and nibbles at the start of the show. The £100 deposit had been refunded by the Company. A total of £924 has been raised towards the Mayor's charities for 2015-16. The Mayor was congratulated by fellow councillors on a very successful event. **RESOLVED to receive and note.**
  
  - c. To receive feedback reports on events attended.  
 The Mayor provided a list of events she and her consort had attended to date. (Appendix 1) **RESOLVED to receive and note.**
155. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).
- I. North and Mid Wales Association of Local Councils – Cllr Mrs Carol Gell gave a verbal report on matters discussed. It was stated that the association is improving by leaps and bounds and that there is recognition from One Voice Wales. The present secretary will be standing down in 2017. The burden of business rates; proposals that proprietors of empty shops must actively seek to rent premises or pay rates. Electoral reform will not take place until after the Assembly Election 2016. **RESOLVED to receive and note.**
  - II. Planning Aid Wales training – Cllr Mrs Delohne Merrell gave a verbal report on matters discussed. Members were informed that this had been a well presented session. The Town Clerk had also attended. **RESOLVED to receive and note.**
  - III. Nant y Coed Countryside Park – Cllr Geraint Jones stated that the meeting had been cancelled. **RESOLVED to receive and note.**
  - IV. Light up Llan – Cllr Gareth Roberts gave a verbal report on matters discussed. It was stated that Christmas lights along Penmaenmawr Road are being refurbished. **RESOLVED to receive and note.**
156. TO RECEIVE NOTICE OF COST FOR ANNUAL COVER FOR OFFICE EQUIPMENT/ENVIRONMENTAL OPERATIVE EQUIPMENT / COUNCIL CHAMBER PROJECTOR FROM CURRENT INSURERS - £25 Members were informed that the cover had been added free of charge for 2015-16. The cost will be implemented from 2016-17. Cover of goods totalled £3,750.
157. TO RECEIVE PHOTOGRAPHS OF COUNCILLORS FOR THE NOTICE BOARD AND WEBSITE. Members were presented with a copy. The new photographs will be installed on the website with the required additional information requested by Welsh Government. Photographs of present and past Mayors will be displayed in the Council Chamber. **RESOLVED to receive and note.**
158. TO DISCUSS REQUEST FROM ROYAL WELSH COMRADES BANNER BEARER FROM PEMBROKESHIRE TO MARCH IN REMEMBRANCE SUNDAY PARADE WITH FLAG. Members were informed that following discussion with the Royal British Legion this was a matter for the Town Council to decide. Photographs of the two flags were displayed. **RESOLVED to approve permission for Mr David Roberts to attend the Parade with the choice of his preferred flag.**

159. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- a. Rusty Dog Bin West Shore – reported that it is no longer fit for purpose.
- b. Overgrown Hedges Penmaenmawr Road – opposite the Methodist Church
- c. Secondary Sea Defence Wall – Promenade Car Park reported damaged.
- d. Mr Bimbamboozle children’s entertainment - will be a on the Promenade on the 9<sup>th</sup> and 30<sup>th</sup> August 2015.
- e. Library – reported growth of weeds outside the premises.
- f. Town Council website – compliments were expressed however it was reported that the opening hours of the Library need updating.
- g. Llannerch Road Play area – reported bench is covered in brambles.
- h. Charity Shop Village Road – complaints had been received regarding the exterior paint colour.
- i. 14 Llwyn Gwgan – resident had requested disabled parking space.
- j. Town Hall – 2 of the outside spotlights are not working.
- k. The Heath Car Park – the floodlights at night time are intermittent.
- l. West Shore New Sea Defence Wall – reports of garden waste being dumped onto the foreshore. Matter had been reported to the Harbour Master’s Office.
- m. Repair of Bus Shelters – it was reported that a quote to replace the panels had been received at £1,000 for 5 panels.

160. DATE OF NEXT MEETING – FULL COUNCIL MEETING HELD ON THE 9 September 2015

CLOSE – the meeting closed at 8.50pm

Signature Nia Date 09/09/15