PRESENT: Councillors: Chair – Mayor Cllr Miss Penny Andow
Deputy Mayor Elect – Mrs Delohne Merrell Mr Andrew Hinchliff Mr Chris Jones
Mr Gareth Wyn Jones Mr Geraint Jones Miss Sarah Jones Mrs Christine Roberts
Mr Glenn Robinson Mr Tim Scott
OFFICER: Ms E Shepherd Town Clerk & RFO
ABSENT:

129. IN ATTENDANCE Andrew Wilkinson, Head of Neighbourhood Service and Mr Victor Turner, Traffic & Network Manager/Neighbourhood Services, ERF Services, CCBC, regarding Car Parking Asset Strategy Review.

The Chair welcomed both to the meeting. Mr Wilkinson thanked members for the invitation to attend. He stated that Conwy County Borough Council (CCBC) faced a difficult decision in bringing Pay & Display charges. However it was necessary due to decrease of funding grants and budget allowance. Over 40 car parks were under review in 2016. A CCTV survey had been carried out over a 2 week period in low and high season. The Authority had commissioned a consultant study to be carried out on the use and condition of car parks, 22 were proposed for Pay & Display and 18 will be free. The Task and Finish Group, CCBC had presented the report to the Cabinet in February 2016 and were charged to make a more detailed work statement by late March 2016. The time period had been extended and work must be completed by the end of September 2016. The Cabinet will then ratify all decisions. Cae Briggs (Station Road Car Park) would be offered on lease to the Town Council, as no income would be derived from a Pay and Display system. The option to lease the Promenade car park was offered to the Town Council. As the report had stated that an estimated income of £20,000 was possible a figure of £10,000 annual payment was suggested, members stated that this was too high and would be seeking a lower rate. Members questioned if the resurfacing and updating of the car park would be carried out by the Authority. It was confirmed that this would be done and that a budget of 75k had been earmarked for the work. It was RESOLVED to go out to consultation with local residents to seek their views on increasing the precept allowance by £12,000 per annum to lease and future repair of the Promenade car park and offer Free Parking to all users. RESOLVED a report on the feasibility of leasing both car parks will be presented to the Authority by the 26 September 2016.

TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 MINUTES PER SPEAKER WITHIN 20 MINUTES FRAMEWORK OR AT THE DISCRETION OF THE CHAIR). NONE

130. TO RECEIVE APOLOGIES FOR ABSENCE. RESOLVED to receive and note apologies from Councillor Miss Nia Jones

131. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT (MEMBERS ARE REMINDED THAT THEY MUST DECLARE THE EXISTENCE AND NATURE OF THEIR DECLARED PERSONAL INTEREST).

<table>
<thead>
<tr>
<th>Name of Member</th>
<th>Details of Personal interests</th>
<th>Details of the Council business to which it relates</th>
<th>Withdraw /Take Part</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tim Scott</td>
<td>Proprietor of the Pavilion Cafe</td>
<td>Discussion on Car Parking Charges for the Promenade Car Park</td>
<td>Take Part</td>
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</table>

132. TO APPROVE MINUTES OF THE AGM OF THE FULL COUNCIL MEETING HELD ON THE 6 JULY 2016. RESOLVED to approve and sign as a correct record.
133. MATTERS ARISING FROM THE ABOVE MINUTES.
Charity Shop by the crossroads Village Road – County Councillor stated that he had not had any response from ERF regarding the complaints of clutter outside the shop causing obstruction to pedestrians. This matter to be followed up.

134. TO APPROVE MINUTES OF THE GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 20 JULY 2016. RESOLVED to approve and sign as a correct record.

135. MATTERS ARISING FROM THE ABOVE MINUTES - NONE

136. TO RECEIVE FINANCIAL REPORT 2016-17. STATEMENT 4 RESOLVED to receive and approve.

137. TO RECEIVE PETTY CASH REPORT 2016-17 – STATEMENT 4 RESOLVED to receive and approve.

138. TO RECEIVE NOTICE OF INCOME
1) BACS PAYMENT FROM CCBC REPAIR TO HANDRAIL Public Footpath 14 - £40 RESOLVED to receive and note.

139. TO APPROVE PAYMENT TO

<table>
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<tr>
<th>1)</th>
<th>Invoice No</th>
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<th>Amount</th>
<th>Cheque no.</th>
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<tr>
<td>ER/2435156 93</td>
<td>CCBC</td>
<td>Playground Inspections for the period 01/05/16 – 30/06/16</td>
<td>£40.61</td>
<td>101960</td>
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RESOLVED to approve payment

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<th>Reference</th>
<th>Amount</th>
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<tbody>
<tr>
<td>713064</td>
<td>Glasdon UK Limited</td>
<td>Spare part for operative’s truck</td>
<td>£27.34</td>
<td>101961</td>
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<th>Amount</th>
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<tr>
<td>2016-17</td>
<td>SLCC</td>
<td>Annual Membership renewal</td>
<td>£169</td>
<td>101963</td>
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RESOLVED to approve payment

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<th>Reference</th>
<th>Amount</th>
<th>Cheque no.</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/08/2016</td>
<td>Awyr NHS Charity</td>
<td>Donation to Alaw Ward – from allowances of Past Mayor Cllr Tamzin Hopwood of £50 and £40 from Past Deputy Mayor Cllr Miss Nia Jones</td>
<td>£90</td>
<td>101964</td>
<td></td>
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RESOLVED to approve payment

140. TO RECEIVE CORRESPONDENCE FROM
1) Copy of letter from Welsh Government sent to Mrs Rhoda Lewis regarding funding towards flying the Welsh Flag on continues basis. RESOLVED to receive and note that Mrs Lewis would accept the Town Council’s decision if no other requests had been received.

2) CCBC Overview & Scrutiny committee held on the 20 July 2016 noted in their minutes that Llanfairfechan has registered interest in becoming recognised as Dementia Friendly Communities. RESOLVED to receive and note.
3) Email from CCBC Senior Officer stating that unfortunately the replacement ramp in the Skate Park will not be in place for the summer school holidays. They are procuring the equipment as part of a capital works program in order to maximum advantage from their capital grant. A more realistic date for installation will be forwarded in the near future. **RESOLVED to request a set date for replacement of ramp.**

4) Welsh Government Written Statement on Collection and Management of Devolved Taxes. **RESOLVED to receive and note.**

5) Independent Remunerations Panel for Wales acknowledging receipt of Llanfairfechan Town Council’s members Allowances and Expenses 2015-16 statement. **RESOLVED to receive and note.**

6) Email from Your Hwb attaching positive feedback from visitors on 2016-17 publication. **RESOLVED to receive and note.**

7) Snowdonia National Park Authority – Eryri Local Development Plan revision Review Report July 2016. **RESOLVED to receive and note.**

141. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).

1) Bus Shelter maintenance site visit - 27 July 2016 Attended by Cllr Chris Jones, Cllr Gareth Roberts, Town Clerk, CCBC Senior Transport Officer and Maintenance Contractor.

**Bont Newydd, Aber Road eastbound & westbound shelters** – It was noted that these 2 shelters require quite a lot of repair work.

Rear - replace lower Perspex panels with solid panels

Sides – replace damaged Perspex panels with same to maintain visibility

Front and upper rear – replace Perspex panel with aluminium perforated panels

Repaint both shelters and remove graffiti

**Heath Penmaenmawr Road eastbound and 2 westbound**

1 on the Eastbound side – fairly good condition only 1 panel had graffiti.

2 on the Westbound side – fairly good condition, on advice of CCBC Officer it was agreed to disconnect electricity supply as both boxes show signs of corrosion.

Members were informed that full cost of all work will be provided and members will discuss and prioritise a works schedule. **RESOLVED to receive and note.**

2) ‘The County Conversation’ workshop Venue Cymru - 27 July 2016 Attended by Cllr Andrew Hinchliff and Town Clerk. Members were informed that this forms part of the Well Being Act 2015. Requesting that Town and Community Councils spread the word to local groups and residents within their communities to respond to the questionnaire. To build a network of contacts. Website. Facebook or Twitter. Hard copies of the questionnaire can also be sent upon request. Feedback of all response will be forward to Town and Community Councils to enable them to develop a Place Plan of what the community wants for each area. Further information/toolkit will be sent electronically to each Community/Town Council. Deadline Response to be in by the 30 September 2016. **RESOLVED to receive and note to inform the community.**

3) N&WALC Connah’s Quay 15 July 2016 – Cllr Mrs Carol Gell gave a verbal report on matters discussed. It was stated that the quarterly meeting had been preceded by the AGM where new officers had been elected. The main topic in the meeting had been a request to prepare a response to the Local Government Re-organisation and Boundary changes. **RESOLVED this matter will be looked at in September meeting.**
4) Erw Feiriol and Rhandir Hedd Cemeteries site inspection following complaints.

**Erw Feiriol** – complaint from Mrs Hughes stating that paths between graves were difficult to navigate and overgrown. Trees on boundary with Cae Ffynnon Road overgrown and low hanging branches making it difficult to reach her relative’s grave.

**Visual Inspection** – that the area was well maintained. Some graves had self-seed plants and brambles that were overhanging path between graves, these will be removed. Trees are cut back in winter as birds nest between May and September.

**Conclusion** - the cemetery is well maintained by CCBC, individual graves have become overgrown and volunteers would not be able to tidy these graves without the owners’ permission. It would also be dangerous to remove ivy and deep rooted vegetation as this would unstable grave stones.

Members were informed that Mrs Hughes had donated £25 towards establishing a volunteer group to look after the cemetery. As a group had not been created it was suggested returning the donation to Mrs Hughes with a letter of explanation.

**Rhandir Hedd** – complaint from Miss W Hughes that the cemetery looks disgraceful with long grass.

**Visual Inspection** – that the area was well maintained. Handful of graves have pot plants lower down the plot and this makes it difficult to mow the area. Some graves require turf to level the plot. One grave had a lot of stone ornaments and mementos with sentimental inscriptions. This grave will not be touched. Older graves with stone surrounding the plot are the responsibility of relatives and some of these are overgrown.

**Conclusion** – graves will be turfed and levelled. Grass is cut once a month every 28 days May to September.

**Statement for CCBC Officer** - You may find that a lot of the complaints are regarding long grass on particular graves, not long grass round them. We are only responsible for the communal areas within the cemetery and not for the graves, this is the responsibility of the grave owners. I can provide you/them with dates that the team have cut the grass.

RESOLVED to receive and note to request a list of dates.

142. TO RECEIVE THE MAYOR’S REPORT
The Mayor Cllr Miss Penny Andow report that she and her Consort had attended 12 events to date, which included Ysgol Pant y Rhedyn Summer Fair and Rhyl Carnival for which they had received First Prize for the happiest people in the parade. It is hoped to fundraise £2,000 towards the Mayor’s Charity for 2016-17 which is the Alzheimer Society. Cllr Miss Andow has set up a steering group to bring awareness and hope to start a Memory Café. The Mayor thanked Town Councillors for presenting her Consort Jo Pugh with the Past Consort jewel. This had made Jo very happy and she had received numerous congratulation posts on Facebook. RESOLVED to receive and note.

143. PLANNING – Ref 0/43030
Applicant: WHP Wilkinson Helsby
Proposal: Proposed telecommunications installation and associated works (Telecom Prior Approval)
Location: Pen y Clip, Penmaenmawr Road Llanfairfechan LL33 OPT
RESOLVED to have no objections to the proposal
144. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

1. **CCBC Grass Cutting** – reported that the cuttings had been left on the ground.
2. **Llanfairfechan River** – trees had been cut either side of the lower part of the river in Station Road and Caradog Place. Work had been stopped for 3 weeks to allow nesting mallards to raise their young. Concerns that the base of the bridge, leading to West Shore, had been exposed following dredging. Members were informed that the structure was safe and that the work had been carried out to prevent flooding.
3. **Charity Shop by the crossroads** – further complaints had been received regarding the clutter of goods for sale displayed on the pavement outside.
4. **Dog Trust Wales** – members were informed that they would be holding an educational programme for young children in the Library on the 24 August.
5. **Overgrown Hedges** – reports that the hedges past Madryn were overhanging the footpath.
6. **MUGA** – reported that one of the nets had been damaged.
7. **WW1 Memorial Service** - would be held by the family of past resident by the Cenotaph on the 20 August.
8. **Dementia Friendly Community** – application for an allotment was in progress, and to make local businesses aware of making their premises more friendly for Dementia sufferers. A ‘Drop in Session’ will be held at LLys y Coed.
9. **Litter** – it was reported that household waste is being left between the bins on the Promenade.
10. **Snowdonia National Park** – members were informed that the Authority will be applying for Community Funding Lottery Grant for the Carneddau Mountain.
11. **N.W. Crime Division** – Cllr Gareth Wyn Jones stated he is working with the Division to bring awareness that dogs must be kept on a lead around livestock.
12. **Dogs on Lead signage** – it was stated that more signage is required as there are numerous dogs let off the lead in the area around the Boating Lake and Recreation Grounds.
13. **Cob Footpath** – compliment were made regarding the excellent workmanship of the contractor who had cut the grass ad low-hanging shrubs.
14. **Congratulations and best wishes** were expressed to Cllr Miss Sarah Jones on her forthcoming wedding celebrations and to Cllr Mrs Christine Roberts on becoming a Nana for the first time.

145. DATE OF NEXT MEETING – FULL COUNCIL MEETING HELD ON THE 7 SEPTEMBER 2016

CLOSE – the meeting closed at 9.00pm

Signature: [Signature]

Chair

Date: 7 - 9 - 16