

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 7 December 2016 in the Council Chamber at 7.00pm

PRESENT: Councillors: Chair – Mayor Cllr Miss Penny Andow

Deputy Mayor – Mrs Delohne Merrell

Mrs Carol Gell

Mr Alan Jones

Mr Chris Jones

Mr Gareth Wyn Jones

Miss Nia Jones

Mrs Sarah Mountford

Mr Gareth Roberts Mr Glenn Robinson

OFFICER: Ms E Shepherd Town Clerk & RFO

ABSENT: Mr Tim Scott

256. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 MINUTES PER SPEAKER WITHIN 20 MINUTES FRAMEWORK OR AT THE DISCRETION OF THE CHAIR). **NONE**

257. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillors Mr Andrew Hinchliff, Mr Geraint Jones and Mrs Christine Roberts**

258. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT (MEMBERS ARE REMINDED THAT THEY MUST DECLARE THE **EXISTENCE** AND **NATURE** OF THEIR DECLARED PERSONAL IN

Name of Member	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Alan Jones	Proprietor of Sional Ltd	Payment for Fireworks banner	withdraw

259. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 2 November 2016. **RESOLVED to approve and sign as a correct record.**

260. MATTERS ARISING FROM THE ABOVE MINUTES. **NONE**

261. TO APPROVE MINUTES OF THE GENERAL PURPOSES MEETING HELD ON THE 16 November 2016. **RESOLVED to approve and sign as a correct record.**

262. MATTERS ARISING FROM THE ABOVE MINUTES. **NONE**

263. TO RECEIVE FINANCIAL REPORT 2016-17. STATEMENT 8. **RESOLVED to receive and note.**

264. TO RECEIVE PETTY CASH REPORT 2016-17 – STATEMENT 8. **RESOLVED to receive and note.**

265. TO RECEIVE CORRESPONDENCE FROM

- 1) CCBC - Process for requesting new or replacement bus stops or bus shelters within the area of CCBC. **RESOLVED to receive and note.**
- 2) CCBC Consultation: LDP24 – Renewable Energy. The consultation period starts on Monday 21 November 2016 and closes at 16.45 on Friday 6 January 2017. Any comments should be made online at <http://conwy.jdi-consult.net/ldp> or by completing a comments form and returning it either via email to cdll.ldp@conwy.gov.uk or post to Strategic Planning Policy Service, CCBC, Library Building, Mostyn Street, Llandudno LL30 2RP **RESOLVED to receive and note.**
- 3) CCBC Wi-Fi Connections– Initial survey to provide an access point in the Community Hall building to get onto the free Wi-Fi and use the connection will cost around £1,200 this does not cover installation of an external point (if needed). **RESOLVED to request Management of the Community Hall contribute towards cost.**

- 4) Response from Traffic Engineer, CCBC regarding complaints of drivers using Satnavs and accessing unsuitable roads i.e. Penlan Cottages. Members were informed that a sign is in place on Terrace Walk indicating that the road to Penlan Cottages is unsuitable for motor vehicles. However the sign on Google Map does not correspond with the drawing CCBC have on file. The sign on Google has an arrow pointing towards Nant y Felin Road. At present it would appear that the sign suggests that towards Penlan Cottages is the most suitable route. If the arrow was removed it may resolve the problem. The Traffic Engineer at CCBC is looking at what can be done to rectify the problem. **RESOLVED to receive and note.**
- 5) Response from Senior Environmental Health Officer regarding request to attend a Town Council meeting to discuss the prohibitions signage along the Promenade. Members were informed that the Senior Environmental Health Officer will be attending the Town Council meeting held on the 18 January 2017. **RESOLVED to receive and note.**
- 6) Notice from HM Revenue & Customs to pay all future payments electronically. Members were informed that as 2 signatories are required it will not be possible to pay by DD. Enquiries will be made to pay via Post Office or HSBC Bank. **RESOLVED to receive and note to enquire with the HSBC Bank if future payments can be made by DD.**

266. TO APPROVE PAYMENT TO

1)	Invoice No	Payee	Reference	Amount	Cheque no.
	12255	SIONAL LTD	for 2 metre banner for Fireworks Display	£30	102010

RESOLVED to approve payment

2)	Invoice No	Payee	Reference	Amount	Cheque no.
	901026	LITE	as agreed purchase of external Christmas lights for the Town Hall	£2184	102011

RESOLVED to approve payment

3)	Invoice No	Payee	Reference	Amount	Cheque no.
	26/11/2016	Cllr Miss Penny Andow	Mayor Expenses – floral gifts to Valley Dog Training	£20	102012

RESOLVED to approve payment

- 4) Wages to Town Clerk - December 2016 **RESOLVED to approve payment and sign cheque no. 102013**
- 5) Wages to Admin Assistant – December 2016. **RESOLVED to approve payment and sign cheque no. 102014**
- 6) Wages to Environment/Cleaning Operative – December 2016. **RESOLVED to approve payment and sign cheque no. 102015**
- 7) HMRC 3rd quarter payment 2016-17. **RESOLVED to approve payment and sign cheque no. 102016**

8)	Invoice No	Payee	Reference	Amount	Cheque no.
	73871	Cawthrays	purchase of 5" plaque and engraving on trophies	£39.75	102017

RESOLVED to approve payment

9)	Invoice No	Payee	Reference	Amount	Cheque no.
	CD/243559542	CCBC	CCBC Supplementary invoice for VAT on Inv. 243548796 – Bus Shelters 20% VAT on £1848.92 contribution to maintenance of 4 Llanfairfechan Bus Shelters 2016/17	£369.78	102018

RESOLVED to approve payment

10)	Invoice No	Payee	Reference	Amount	Cheque no.
	06/12/16	Ms E Shepherd	Refund refreshments for Mayor's Christmas Reception	£34.67	10219

RESOLVED to approve payment

267. TO RECEIVE THE MAYOR'S REPORT CLLR MISS PENNY ANDOW. The Mayor stated that £191.39 had been made on the Light up Llan stall. This raised the total funds raised to date at £800. Dementia meeting – it is proposed to hold nostalgia events at various venues within the community in the New Year. Boots Pharmacy staff have been trained with serving dementia patients. Valley Dog Training sessions will commence on 24 January 2017 in the Church Institute. Town Twinning fundraising, the 'Calendar Girls' has gone to reprint and Christmas cards will also be available, this has raised approximately £1,000. Janet Finch-Saunders AM had congratulated the women who took part. **RESOLVED to receive and note.**

268. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).

- 1) **Pen/Llan Promenade Liaison Group** – A verbal report was presented by Cllr. Mrs Carol Gell. Matters discussed - CCBC propose further coastal defence for Llanfairfechan and will be consulting with residents. Seaside Award – supportive evidence had been supplied. Mrs Gell requested the Town Council consider ways to apply for funding as Penmaenmawr had been awarded a grant from Vibrant & Viable Funding towards their skate park. It was also requested that more members of the Town Council attend future meetings. Cllr's Alan Jones and Mrs Delohne Merrell stated they would attend. **RESOLVED to receive and note.**
- 2) **Conwy County Sports Awards** – Deputy Mayor Cllr Mrs Delohne Merrell stated she had attended the recent event held at Venue Cymru. **RESOLVED to receive and note.**
- 3) **Snowdonia National Park** – Cllr Gareth Wyn Jones gave a verbal report on recent consultation with officers regarding their successful Lottery Funding Award for the Carneddau. It was suggested that a group of members meet with local organisation to discuss proposals that would benefit Llanfairfechan. **RESOLVED to receive and note.**

269. SANTA DASH 17 DECEMBER 2016 – Finalise Preparations. Members were informed that Seaboard Event Permission had been granted by the Harbour Master; Town Council's Insurance had confirmed the event will be covered under Public Liability cover; St John's Ambulance request for First Aid Cover had been confirmed; Street Collection permit had been received; medals had been ordered; Risk Assessment of event had been made. Town Councillors confirmed they would act as marshals along the route. Registration will be in the Sailing Club from 10.15am to 11.15am. **RESOLVED to receive and note.**

270. PLANNING – REFERENCE 0/43401

APPLICANT: Mr Bruce Westmoreland

PROPOSAL: Variation of condition no. 3 of planning permission granted under code reference 0/40034 (Retrospective consent to improve existing portal framed building for use as a workshop) and to allow for change to hours of operation to 22.00 hrs)

LOCATION: Dexter Products Ltd, Llannerch Road, Llanfairfechan, LL33 0EB

RESOLVED to have no objections to the above proposal.

271. PLANNING – REFERENCE 0/43454

APPLICANT: Mr and Mrs D Williams

PROPOSAL: approval of matters reserved in respect of outline planning permission 0/41866
(Erection of 1 no. dwelling and ancillary works (plot 1) (Outline Permission)

LOCATION: Plot 1, Bryn Goleu Villa, Penmaen Park, Llanfairfechan LL33 ORL

RESOLVED to have no objections to the above proposal.

272. PLANNING – REFERENCE 0/43467

APPLICANT: Co-op Food

PROPOSAL: Display of 1 no. non illuminated fascia sign, 1 no. internally illuminated fascia logo sign, 1 no. internally illuminated logo sign, 6 no. non illuminated wall mounted panel signs, 2 no. non illuminated post mounted panel signs and 1 no. internally illuminated totem sign.

Display of 1 no. non illuminated fascia sign, 1 no. internally illuminated fascia logo sign, 1 no. internally illuminated logo sign, 6 no. non illuminated wall mounted panel signs, 2 no. non illuminated post mounted panel signs and 1 no. internally illuminated totem sign.

LOCATION: The Co-operative Food Supermarket, Village Road, Llanfairfechan LL33 ONH

RESOLVED to have no objections to the above proposal.

273. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) Terrace Walk – gully overflowing may cause H&S issues on icy conditions.
- 2) Litter Bin Bryn Road – reported the bin outside Horeb Chapel has been removed.
- 3) Commemorative Bench – request had been received to place bench along the Cob.
- 4) Recycling Station Road – it was reported that the recently placed receptacles for plastic had been misappropriated, but were later found. It is proposed to remove one of the glass collection igloos and replace with a plastic collection igloo.

274. To receive thank you letter from Mrs Gill Scott - As Mrs Scott's was unable to attend due to a prior engagement her letter will be presented at the next meeting.

275. PRESENTATION OF SENIOR SPORTS PERSONALITY 2016 TO DAVE ROBERTS - nominated by Mrs Justine Grew. 'Dave has taken kids for football since they started under 7. It is usual for a coach to stick with their age group and pass the children along to the next coach, but Dave has carried on with the same bunch of boys and girl. He has worked tirelessly to coach them from the beginning where they were losing sometimes 15 - 0 to now winning matches. The joy and pride the children have is great to see and is the product of Dave's efforts. The team are now under 10's and a number of them have been selected to play for Conwy Academy, a direct result of Dave's coaching and mentoring. I think he deserves this award for his tenacity to this community team'. Unfortunately Mr Roberts was unable to attend. The trophy will be presented personally by Cllr Glenn Robinson.

276. PRESENTATION TO JUNIOR SPORTS PERSONALITY 2016 TO CAMERON DAVIES – nominated by Sam Davies. Cameron has been learning Karate for over 4 years now and is currently working towards his Black Belt exam. He is 12 years old and has worked hard over the last four and a half years, going to classes and practising his Kata's. He is a helpful member of this Karate club (Pritchard's Martial Arts, Llanfairfechan). The Mayor congratulated Cameron on his achievements.

277. PRESENTATION OF S137 GRANT TO LOCAL ORGANISATIONS/GROUPS

	Name of organisation	Description of request	Amount Awarded	Cheque No.
1.	2 nd Llanfairfechan Girl Guides	We currently have 3 leaders and 18 girls. In August 2017 we hope to go to the 'Wellies and Wristband Camp'. Last year's grant went towards a similar visit to WOW camp at the Royal Welsh Show Ground at a cost of £70 each and a sleepover at the RSPB Sanctuary Llandudno Junction at a cost of £22 each. Both occasions were a fantastic opportunity to meet other Guides and teambuilding exercise.	£358	102021
2.	1 st Llanfairfechan Brownies	At present we have 18 Brownies. Unfortunately we lost all our play and craft equipment in the floods of Boxing Day 2015. So all our fundraising this year will be to replace these things. We will be taking the Brownies to see the Chaps Pantomime Dick Whittington at Llandudno Junction on the 4 December 2016. Last year the Brownies met with other packs across Conwy and Gwynedd to celebrate the Queen's 90 th Birthday and they were a credit to our village.	£358	102022
3.	Llanfairfechan Bowling Club	To help maintain the green which is open to club members and the public.	£358	102023
4.	Llanfairfechan Short Mat Bowls	To purchase a new carpet and rollers which to store our mats. These would cost upwards of a £1,000.	£358	102024
5.	Llanfairfechan Croquet Club	We had to replace the aged lawn mower which had become irreparable with a reconditioned John Deere mower acquired for £2,300. We will also be recommencing with the lawn maintenance company next spring.	£358	102025
6.	Llanfairfechan Football Club	Toward maintenance of the pitch and grass cutting. To hire a machine with a driver is 300 per cut. To hire a mower is currently £120 per session and annual cost of at least £1,200. This will also take approximately 5 hours of a volunteer's time each cut.	£358	102026
7.	WI	Applying £50 towards planting in Victoria Gardens.	£50	102027

RESOLVED to approve payments

278. DATE OF NEXT MEETING – FULL COUNCIL MEETING HELD ON THE 4 January 2017

CLOSE – the meeting closed at 8.30pm

Signature PT Andrews
Chair

Date 04/01/2017