

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 12 April 2017 in the Council Chamber at 7.00pm

PRESENT: Councillors: Chair – Mayor Cllr Miss Penny Andow
Deputy Mayor Mrs Delohne Merrell Andrew Hinchliff Alan Jones
Chris Jones Gareth Wyn Jones Miss Nia Jones
Mrs Christine Roberts Gareth Roberts Glenn Robinson
OFFICER: Ms E Shepherd Town Clerk & RFO
ABSENT: Mr Geraint Jones & Mr Tim Scott

1. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 MINUTES PER SPEAKER WITHIN 20 MINUTES FRAMEWORK OR AT THE DISCRETION OF THE CHAIR). **NONE**
2. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillors Mrs Carol Gell and Mrs Sarah Mountford.**
3. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT (MEMBERS ARE REMINDED THAT THEY MUST DECLARE THE **EXISTENCE** AND **NATURE** OF THEIR DECLARED PERSONAL INTEREST).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Mrs Christine Roberts	7.6	Member of Town Twinning Association	Payment of annual grant over £500 s176	withdraw
Chris Jones	7.6	Treasurer of Town Twinning Association	Payment of annual grant over £500 s176	withdraw
Penny Andow	7.6	President of Town Twinning Association	Payment of annual grant over £500 s176	withdraw
Mrs Christine Roberts	7.7	Member of Carnival Committee	Payment of annual grant over £500 s144	withdraw

4. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 29 MARCH 2017. **RESOLVED to approve and sign as a correct record.**
5. MATTERS ARISING FROM THE ABOVE MINUTES.
 - 1) ERF response regarding condition of grass verges along Penmaenmawr Road – Members were informed that the CCBC Officer in charge would be willing to hold a site meeting to discuss what can be done to rectify the situation. **RESOLVED to agree to site meeting.**
6. TO RECEIVE FINANCIAL REPORT 2016-17. Members were provided with bank balances for the full financial year along with balance to be carried forward. **RESOLVED to receive and note.**
7. TO APPROVE PAYMENT TO
Retrospective notice of payment to

1)	Invoice No	Payee	Reference	Amount	Cheque no.
	0000093033	GRENKE Leasing Ltd	for quarterly fee for photocopier for the period 01/04/17- 30/06/17	185.69	102066

RESOLVED to approve payment

2)	Invoice No	Payee	Reference	Amount	Cheque no.
	170016400490	CCBC	rates for car park Village Road	£239.52	102067

RESOLVED to approve payment

3)	Invoice No	Payee	Reference	Amount	Cheque no.
	PS/243594259	CCBC	Lease for play area Pen y Bryn Llannerch Road	£1.00	102068

RESOLVED to approve payment

4)	Invoice No	Payee	Reference	Amount	Cheque no.
	10/04/2017	Welsh Ambulance Services Charity Trust	2 External Cabinets - Pendalar Hall & Pavilion to house Defibrillators	£660	102069

RESOLVED to approve payment

5)	Invoice No	Payee	Reference	Amount	Cheque no.
	0064	Mr A Griffiths, Electrician	Electrical wiring to connect Defibrillators – Pendalar Hall - £280, Croquet Club - £340; Community Hall - £380	£1,000	102070

RESOLVED to approve payment

6)	Invoice No	Payee	Reference	Amount	Cheque no.
	Budget 31/ 2017/18	Llanfairfechan Twinning Association	Annual s176 grant as per budget allowance 2017-18	£1,500	102071

RESOLVED to approve payment

7)	Invoice No	Payee	Reference	Amount	Cheque no.
	Budget 33/ 2017-18	Llanfairfechan Carnival	Annual S144 grant as per budget allowance 2017-18	£1,000	102072

RESOLVED to approve payment

8. TO RECEIVE CORRESPONDENCE FROM

- 1) CCBC – confirmation notice that the election held on the 4 May 2017 has been contested for Pandy Ward Llanfairfechan. **RESOLVED to receive and note.**
- 2) Snowdonia National Park – Diary Markers for Town & Community Council’s evenings June 2017 6-9pm, Tuesday 13, Monday 19 and Tuesday 20 June 2017 confirmation of locations for the evenings will be forwarded in the near future. **RESOLVED to receive and note.**
- 3) Principal Environmental Health Officer CCBC – RE: Keep it Clean – No Messing Campaign requesting funding to continue to support with educating and bring awareness of the campaign. **RESOLVED to receive and note to invite Officer in charge to attend a town Council meeting.**
- 4) Notice of Annual Returns documentation received from BDO LLP regarding External Audit for 2016-17 and email from OVW – refers to the need to provide minutes and the register of members’ interest in Welsh and English, with reference to the Welsh Language (Wales) Measure 2011. **RESOLVED to receive and note that OVW advice stated that it appears that there is no such legal requirements for community and town councils at the moment, unless they have a Welsh Language Scheme and to await final confirmation in relation to this requirement either from the Wales Audit Office, BDO or One voice Wales.**

9. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).

Community Hall meeting held on the 2 April 2017 at 6pm – A verbal report was provide by Cllr Andrew Hinchliff. It was stated that two new members had joined the management committee. The Hall is financially solvent. It is proposed to renovate the main hall and stage floor. Management are in the process of acquiring quotes and looking into grant funding. **RESOLVED to receive and note.**

10. TO DISCUSS SKATE PARK AND APPLYING FOR GRANTS TOWARDS COSTS.

Members were informed that CCBC have confirmed that they will provide £10K towards the replacement cost of two new ramps. It was agreed to use the £23.5K from the Cwmni Penllan account and to apply for £5K from Awards for All Lottery funding. A letter from CCBC to enable the Town Council to apply for funding will be provided. **RESOLVED to receive and note.**

On another issue regarding the new ramp recently installed members requested a site meeting with Officers from CCBC regarding its condition and to discuss the proposed two new ramps. **RESOLVED to request a site meeting.**

11. PLANNING – Reference 0/43845

Applicant: Mr Gareth Williams

Proposal: Variation of conditions 2,3,4 & 5 of planning consent 0/43129 (Erection of dwelling) to allow for amended drawings and discharge of conditions

Location: 76 Cae America, Llanfairfechan LL33 0JS

RESOLVED to have no objections to the above application

12. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

1. Community Library – members were informed that the official opening had been well attended, local school children had taken part in a recital and the ribbon was cut by the MP for Aberconwy. Members congratulated the committee of volunteers on their hard work.
2. Nant Dwyst Bridge – compliments were expressed on the workmanship of the repair works.
3. MUGA – it is proposed to get quotes for repair work to the floodlights.
4. Environmental matter – it was reported that plastic is being burned in the locality of Pont y Pentre, Pen y Bryn Road.
5. Councillors' attendance at meetings – it was suggested that the list of attendance be published on the Town Council website and notice board. This matter will be brought to the new council elected in May 2017

13. DATE OF NEXT MEETING – GENERAL PURPOSES MEETING HELD ON THE 26 April 2017

CLOSE – the meting closed at 8.25pm

Signature _____ Date _____
Chair