

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL**  
**MINUTES OF THE STAFFING COMMITTEE MEETING**  
Held on the 28 June 2017 in the Council Chamber at 8.30pm

**PRESENT: Councillors: Chair – Mayor Cllr Delohne Merrell**

**Deputy Mayor Andrew Hinchliff**

**Mrs Carol Gell**

**Mrs Christine Roberts**

**OFFICER: Ms E Shepherd Town Clerk & RFO**

**ABSENT: NONE**

108. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillor(s) Gareth Wyn Jones**
109. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the **existence** and **nature** of their declared personal interest). **NONE**
110. TO ARRANGE STAFFING REVIEWS - **RESOLVED** that the Mayor Cllr Mrs Delohne Merrell and Cllr Carol Gell will hold the annual reviews.
111. TO RECEIVE THE TOWN CLERKS/RFO RETIREMENT NOTICE. The Clerk presented in writing a three month notice to members which was duly accepted. **RESOLVED the post will be advertised and a further meeting will be arranged to hold interviews.**

**CLOSE - The meeting closed at 9pm**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Chair