

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 12 July 2017 in the Council Chamber at 7.00pm

PRESENT: Councillors: Chair – Mayor Delohne Merrell
Miss Penny Andow Mrs Alison Chadwick Mrs Carol Gell Andrew Hinchliff
Alan Jones Chris Jones Miss Nia Jones Gareth Wyn Jones
Mrs Christine Roberts Gareth Roberts
OFFICER: Ms E Shepherd Town Clerk & RFO
ABSENT: NONE

112. IN ATTENDANCE SGT KEENE, NW POLICE AND COLIN GRIFFITHS, SENIOR ENVIRONMENTAL OFFICER, CCBC, TO UPDATE MEMBERS ON CLAM GATHERING ACTIVITIES ON THE SEASHORE LLANFAIRFECHAN. The chair welcomed both officers to the meeting. Sgt Keene updated members on the events of razor clam harvesting on Llanfairfechan beach that had taken place since they last reported on the 18 November 2015 at a Town Council meeting. He specified that PC Garry Cooper regular reported on matters relating to razor clam gathering to the Police control room. Llanfairfechan Facebook page was also active in reporting such matters and these reports were continually monitored. Multi Agency attendance at low tide from April – September had taken place i.e. Police, CCBC Environmental Health, Immigration, and the WG Fisheries Unit have been more proactive this year. Concerns regarding modern day slavery were looked at i.e. Gang Masters, exploitation and safety of young children and the elderly. Three large operations did not result in anything illegal being found. Most of the regular gathers were members of large families of Chinese/Vietnamese ethnic, it was specified that razor clams are a delicacy in their diet. It was stated that there were no weight restrictions on the amount that can be gathered however each razor clam must be a minimum of 10cm in length. Checks were further made that these were for personal consumption and not in any way intended for the commercial food market. Colin Griffiths responded and confirmed that razor clams gathered on Llanfairfechan beach had not been found in commercial food establishments in the county of Conwy; checks further afield had been made with the help of other authorities, again none had been found. It was agreed that the way and method the clams are gathered had changed over the years with more modern technology was used these days. It was confirmed that the amount of salt used to raise the razor clams to the surface was minimal and not harmful. Reports of littering had not been founded. Noise pollution in a public car park was difficult to police. Members suggested that by-laws are put in place to protect the area. It was responded that were by-laws similar to Traeth Lafan Cockle and Conwy Muscle gatherings imposed, this would then open the area for commercial licenced gathering. This could result in more razor clams being gathered than at present, it was noted gatherings had been less this year than in previous years. Sgt Keen concluded that regular monitoring of Llanfairfechan beach would continue with multi-agency involvement and any further matters that arise will be reported to the Town Council. The chair thanked both officer for attending.
113. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 MINUTES PER SPEAKER WITHIN 20 MINUTES FRAMEWORK OR AT THE DISCRETION OF THE CHAIR). There were two members of the public present and both expressed concerns regarding the sustainability of the razor clam beds. Both officers stated that this was outside their remit and the question should be posed to a member of the WG (Marine) Fisheries Unit. **RESOLVED to request representatives from the WG Fisheries Unit and Natural Resources Wales attend the public meeting held on the 20 July 2017.**
114. TO RE TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillor(s) Claire Hughes and Glenn Robinson**

115. **TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT (MEMBERS ARE REMINDED THAT THEY MUST DECLARE THE EXISTENCE AND NATURE OF THEIR DECLARED PERSONAL INTEREST).**

Name of Member	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Alison Chadwick	Neighbour	Planning Ref 0/44130	Withdraw
Carol Gell	Neighbour and personal friend	Planning Ref 0/44130	Withdraw

116. **TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 14 JUNE 2017. RESOLVED to approve and sign as a correct record.**

117. **MATTERS ARISING FROM THE ABOVE MINUTES.**

91.1 CCBC – closure of Public Conveniences – Station Road – members were informed that ERF Services at CCBC had been request to provide a copy of the survey and Health & Safety report – to date no response had been received.

96.3 Ysgol Babanod playhouse – both County Councilors are continuing in their quest to seek donations towards the replacing of the playhouse and toys.

96.8 Kingdom Security Services – Members were informed that officer from Regulatory Service could not attend until after the 14 August 2017. **RESOLVED to request they attend the 6 September 2017 Town Council meeting.**

96.11 Overgrown Hedges – reports that a pedestrian had been hurt by the hedges in Bryn Rhedyn. Request that this matter is now urgent.

118. **TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 28 JUNE 2017 AT 7PM RESOLVED to approve and sign as a correct record.**

119. **MATTERS ARISING FROM THE ABOVE MINUTES.**

105.1 Village Road Car Park – resolved to pursue the matter re boundary wall and to requesting the gate is removed forthwith.

106.1 Kingdom Security Services – it was noted that this matter is ongoing.

106.5 Dr's Surgery liaison Group – members were informed that a response is awaited.

106.8 Bus Shelters refurbishments – members were informed that the officer at CCBC had responded and informed that they are also dissatisfied with the work carried out and the firm will be recalled to redo the work.

106.15 Public Toilet Station Road - members were informed that ERF Services at CCBC had not responded to request to provide a copy of the survey and Health & Safety report – **RESOLVED to continue to pursue this matter.**

120. **TO APPROVE MINUETS OF THE STAFFING COMMITTEE HELD ON THE 28 JUNE 2017 AT 8.30PM RESOLVED to approve and sign as a correct record.**

121. **MATTERS ARISING FROM THE ABOVE MINUTES – Members were informed that the Town Clerk/RFO had formally written a resignation notice due to retirement. The post is advertised on the Town Council website and notice board. Also circulated via SLCC network. RESOLVED to receive and note.**

122. **TO RECEIVE FINANCIAL REPORT STATEMENT 3. RESOLVED to receive and note.**

123. **TO RECEIVE PETTY CASH REPORT STATEMENT 3. RESOLVED to receive and note.**

124. TO RECEIVE AND APPROVE INTRODUCTION TO LLANFAIRFECHAN TOWN COUNCIL FACEBOOK PAGE
Copy of the proposed wording had been circulated prior to the meeting. **It was RESOLVED to receive and note to approve. The Mayor will open the page with a welcome message.**

125. TO APPROVE PAYMENT TO

Retrospective notice of payment cheque signed by Cllrs P Andow and C Gell

1)	Invoice No	Payee	Reference	Amount	Cheque no.
	000017582 5/2017	GRENKE Leasing Ltd	for photocopier lease 1 st quarter 2017-18	£185.69	102097

RESOLVED to receive and note.

2)	Invoice No	Payee	Reference	Amount	Cheque no.
	317428	Viking (Office Depot)	supply of A4 copier paper and office supplies	£101.69	102098

RESOLVED to approve payment

3)	Invoice No	Payee	Reference	Amount	Cheque no.
	SS/290429536	CCBC	for the supply of 2 window boxes and 17 Hanging Baskets distributed to local business for display purposes	£323.76	102099

RESOLVED to approve payment

- 4) Wages for July 2017 to the Town Clerk **RESOLVED to approve payment and sign cheque no. 102100**
- 5) Wages for July 2017 to the Admin Assistant **RESOLVED to approve payment and sign cheque no. 1020101**
- 6) Wages for July 2017 to the Environmental Operative **RESOLVED to approve payment and sign cheque no. 1020102**

126. TO RECEIVE CORRESPONDENCE FROM

- 1) Alzheimer's Society – thank you letter addressed to former Mayor Cllr Miss Penny Andow and Consort Miss Jo Pugh for the kind donation of £1,669.53 from the Mayor's 2016-17 allowance and fundraising events. Members congratulated Cllr Andow on her successful fundraising year. **RESOLVED to receive and note.**
- 2) Kidney Wales – thank you letter to all who took part in the 2017 sponsored walk and for raising £426.24. **RESOLVED to receive and note.**

127. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).

- 1) ERF – Flooding awareness pilot for Pandy Ward – County Councillor Miss Penny Andow gave a verbal report regarding educating residents on the awareness, following 2015/16 flooding in the upper part of Mount Road. An event will be held in the Community Hall to converse with residents on prevention and advice following flooding i.e. insurance guidance.
- 2) Planning workshops for Community and Town Councils, Venue Cymru held on Tuesday 20 June 2017. Cllrs Chris Jones and Alan Jones presented a written report to members. (Appendix 1)
- 3) Community Hall Association – Cllrs Chris Jones and Christine Roberts gave a verbal report on matters discussed. New automatic flusher in the gents has been installed and will save on water usage. Main hall floor restoration will be carried out in August 2017, followed by second phase to redecorate the hall.

- 4) Tourism Association– Mr Bimbamboozle puppet magic show, extra shows have been booked for the 2017 summer season. Croquet and tennis lessons will be on offer. Visitors will be requested to provide feedback on their experience whilst visiting Llanfairfechan. Accommodation guide to be made available.
- 5) Town Twinning Association –Cllr Christine Roberts gave a verbal information on matters discussed. Successful exchange visit in May. Fundraising events planned for 2017-18. Financial balance.

128. PLANNING – Reference 0/44130

Applicant: Mr and Mrs Martin & Jean Jones

Proposal: Certificate of lawfulness for proposed erection of single storey lean-to extensions to side and rear of existing dwelling

Location: Cregyn, Shore Road, Llanfairfechan LL33 OBS

RESOLVED to receive and note to support a planning application rather than a certificate of lawfulness.

129. PLANNING – Reference 0/44163

Applicant: Mr Beaumont

Proposal: Basement extension to the front facade

Location: Kingston House, promenade, Llanfairfechan LL33 OBU

RESOLVED to object as the extension is not in-keeping with other Victorian properties along the promenade.

130. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) Llanfairfechan Facebook – reports of offensive language used
- 2) Boating Lake – reports of algae growth
- 3) Swans – reports that the excrement is now covering paths and grass area
- 4) Closure of Public Conveniences Station Road – it was reported that 3 men had been seen urinating into the river behind the building.
- 5) Tree Terrace Walk – compliments to the workforce that cut the tree by Hengae
- 6) BBC – it was reported that a filming crew will be present in the town from 1 to the 20 August 2017.
- 7) Terrace Walk – it was reported that there is a large hole in the side of the road covered by a rubber mat, further up than the Golf Club.
- 8) Pig Street – reports of fly tipping has been reported to CCBC who are investigating the matter.
- 9) Cae Briggs Car Park (Station Road) – reports of accumulation of litter on Monday mornings, matter will be investigated by CCBC.
- 10) Fence Pool Street – report that a solid fence is obstructing visibility of pedestrians and drives of vehicles alike.
- 11) Mount Road – reported that hedges are overhanging onto road.
- 12) Dog Bins – members were informed that there are organisations that will provide funding towards the purchase of bins. It was noted that they must be placed on the Operatives' route.
- 13) Llwyn y Gog – site visit report to be exchanged with Cartrefi Conwy and residents.

131. TO ARRANGE DATE AND TIME FOR STAFFING COMMITTEE MEETING. **RESOLVED to receive and note members of the staffing committee will meet at the end of August to interview applicants for the Town Clerk/RFO post.**

132. DATE OF NEXT MEETING – GENERAL PURPOSES MEETING HELD ON THE 26 JULY 2017

CLOSE – the meeting closed at 9.10pm

Signature _____ Date _____

Chair