

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL**  
**MINUTES OF THE GENERAL PURPOSES MEETING**  
Held on the 26 July 2017 in the Council Chamber at 7.00pm

**PRESENT: Councillors: Chair – Deputy Mayor Andrew Hinchliff**

<b>Mayor Delohne Merrell</b>	<b>Miss Penny Andow</b>	<b>Mrs Alison Chadwick</b>	
<b>Mrs Carol Gell</b>	<b>Claire Hughes</b>	<b>Alan Jones</b>	<b>Chris Jones</b>
<b>Miss Nia Jones</b>	<b>Mrs Christine Roberts</b>	<b>Gareth Roberts</b>	<b>Glenn Robinson</b>

**OFFICER: Ms E Shepherd Town Clerk & RFO**

**ABSENT: NONE**

132. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. 5 minutes per speaker within 20 minutes framework or at the discretion of the Chair.

**Boating Lake, Recreation Grounds** – Resident of nearby town– stated that there was a major problem with the growth of algae in the pond. He recommended that barely straw was used to control the growth. However it was pointed out that the pond required to be drained and thoroughly cleaned beforehand. It cannot be left as it is at present as it is a potential health hazard to wildlife, domestic animals and also to humans if they were to fall in and swallowed water or they had a graze that could be infected. He stated that he could generate interest in re-establishing the pond back to original purpose of yachting pond. Members thanked him for attending and for an informative discussion. **RESOLVED to receive and note to follow this matter up with CCBC.**

133. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillors Gareth Wyn Jones**

134. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest). **NONE**

135. TO DISCUSS PUBLICATION AND CONTENT OF TOWN COUNCIL NEWSLETTER. Draft proposals for content had been distributed prior to meeting. **It was RESOLVED to approve and receive the draft version for publication at the next meeting held on the 6 September 2017.**

136. TO APPROVE PUBLICATION OF REMUNERATIONS PAID TO COUNCILLORS 2016/17 AND TO FORWARD COPY TO THE INDEPENDENT REMUNERATION PANEL FOR WALES (30 September deadline). Copy for publication was circulated. **RESOLVED to approve a copy was sent to the Remuneration Panel and published on Town Council website and previous year.**

137. **TO APPROVE PAYMENT TO**

1)	Invoice No	Payee	Reference	Amount	Cheque no.
	ER/243651635	CCBC	playground inspections for June 2017	£20.80	102103

**RESOLVED to approve payment**

2)	Invoice No	Payee	Reference	Amount	Cheque no.
	19/07/17	SLCC	Annual membership renewal and ALCC membership	£167	102104

**RESOLVED to approve payment**

- 3) Huws Gray for purchase of materials to improve flower bed Victoria Gardens as per quote £467.24. It was noted that an account had been opened in the Town Council's name and an invoice will be sent in due course. **RESOLVED to receive and note.**
- 4) Wages to the Town Clerk August 2017 (pre-dated) **RESOLVED to approve payment and sign cheque number 102106**
- 5) Wages to the Admin Assistant for August 2017 (pre dated) **RESOLVED to approve payment and sign cheque number 102105**
- 6) Wages to the Environmental Operative August 2017 (pre dated) **RESOLVED to approve payment and sign cheque number 102108**

#### 138. TO RECEIVE CORRESPONDENCE FROM

- 1) Email from town council's insurers regarding all-cover risk for 4 defibrillators. Members were informed that there will be no additional charge for 2017-18 as the amount falls below the minimum premium for adjustments made during the year. Renewal premium will increase by £33.60 plus insurance premium tax and will be seen on the renewal of policy. **RESOLVED to approve addition and cost to policy.**
- 2) Letter from the Pension Regulator regarding automatic enrolment duties – Acknowledgement of declaration of compliance. Members were informed that no employee falls into the category of requiring a pension. The council must continue to assess and put any staff who meet the requirements into a scheme; Pay contributions on behalf of the staff put into, or have asked to join the scheme; Process anyone that has asked to join the scheme or asked to leave the scheme. It is a requirement to keep records of all the above. **RESOLVED to receive and note.**
- 3) Letter from Practice Manager acknowledging letter from the Town Council stating the Partners would be happy to meet with members of the Town Council. A suitable date will be forwarded in the near future. **RESOLVED to receive and note.**
- 4) Letter from Snowdonia National Park Authority and Town & Community Councils' evenings June 2017 thanking those that had attended and providing feedback information on National Park Management Plan. **RESOLVED to receive and note.**
- 5) Poster advertising Walk to Morfa Madryn held on the 27 July 2017 arranged by Conwy Council's Countryside Warden West **RESOLVED to receive and note.**

#### 139. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) PCSO – members were informed that Steven Bird had left his post to work for another organisation. Temporary cover will be provided by Penmaenmawr PCSO and others from Conwy West team. A new PCSO will be in place by September. **RESOLVED to issue an invitation to the new PCSO attend a Town Council meeting.**
- 2) Boating Lake, Recreation Grounds – concerns raised by residents regarding dead ducks in the water plus the algae had been reported to CCBC.
- 3) Paddling Pool – photos of dog in the water on Facebook were found to be old ones.
- 4) Play Area, Recreation Grounds – Owners of a Doberman in play area were advised that there were by-laws in place restricting access, the owners apologised and removed the dog from the area.
- 5) Water ingress Clerk's Office - due to nesting seagulls. Matter had been discussed with CCBC officers, and was being monitored. Members were informed that work to remove the debris blocking outlet could not be carried out until the nesting season is over.
- 6) Kingdom Services –following numerous complaints, it was reported that CCBC had agreed to a period of amnesty until the end of October 2017. Members requested an email be sent requesting Llanfairfechan be included in the amnesty.
- 7) By-law signage Recreation Area – signs will be modified with 'you are here' to help identify restriction area.

- 8) Razor clam Public Meeting – it was agreed to write a letter to the WG Fisheries requesting that evidence is gathered and published on the sustainability of the beds off Llanfairfechan beach.
- 9) Llanfairfechan Facebook – it was agreed to contact the publishers of the local site to request that they monitor offensive and threatening comments and remove them forthwith, as it was not good publicity for Llanfairfechan.
- 10) Caeffynnon Hill – reports of trees overhanging pavement
- 11) Tennis Wales – have agreed to provide lessons starting from Easter 2018, and will continue during Whit and the summer holidays. Equipment and insurance cover will be provided.
- 12) Skate Park – members of the committee will arrange to meet to discuss way forward.
- 13) Victoria Gardens – the committee will arrange date to start renovation of flower beds
- 14) Valley Road parking area – email had been forwarded to Ward County Councillor who has arranged to discuss the matter with CCBC officers.
- 15) By-laws signs – request to have signs ‘No Dogs’ by the entrance to paddling pool and play area.
- 16) Flower boat – councillors had carried out remedial work to de-head flowers and remove weeds.
- 17) Promenade shelter – it was agreed to request the shelter is cleaned periodically due to the strong smell of urine permeating the area.
- 18) Paddling Pool – it was suggested that better housekeeping should be in place as the pool had been refilled, and the very next day the hedges and grass were trimmed filling the pool with debris.
- 19) Overgrown hedge – opposite to Erw Feiriol cemetery making it difficult to pass.
- 20) Toddlers Club Horeb Chapel – it was reported the group have changed times and will now meet every Tuesday and Thursday between 12.30-2.30pm. Request for volunteers was made to help with refreshment and tidying up.
- 21) Dr’s Surgery – reports of difficulty in getting appointments resulting in a que of 10 one morning.

**140. TO REVIEW FACEBOOK PAGE UPDATES**

It is hoped to promote the town council by publishing regular reports. Next instalment will include group photograph of the councillors; list of projects over the summer holidays along with more photo’s. It was stated that there were 60 followers to date and it is hopes to raise it to 200 before the end of the year.

**141. DATE OF NEXT MEETING – Full Council 6 September 2017 at 7pm confirmation Officers from CCBC will attend to discuss the new signs regarding Dog By-laws and the role of Kingdom Service.**

CLOSE – meeting closed at 8.40pm

Signature \_\_\_\_\_ DATE \_\_\_\_\_  
 Chair