

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING

Held on the 6 September 2017 in the Council Chamber at 7.00pm

PRESENT: Councillors: Chair – Mayor Delohne Merrell

Mrs Alison Chadwick

Mrs Carol Gell

Andrew Hinchliff

Alan Jones

Chris Jones

Miss Nia Jones

Gareth Wyn Jones

Mrs Christine Roberts

Gareth Roberts

OFFICER: Ms E Shepherd Town Clerk & RFO

ABSENT: NONE

As a mark of respect members stood for a minute silence in memory of the late Hugh Lloyd Jones past Town Councillor and County Councillor. Cllr Andrew Hinchliff stated that Mr Jones had been well known in the town and had run a local business. He had stood as a town councillor and county councillor on Aberconwy for many years. He passed away at the age of 104 in August.

142. IN ATTENDANCE Matthew Frankcom Senior Public Protection Manager, Housing and Regulatory Services, and Lianne Martin, Senior Environmental Officer, CCBC re Dogs Control matters. The Chair introduced and welcomed both officers to the meeting. Mr Frankcom stated that Kingdome were employed by the Authority and to date were doing a good job. At present Mr Frankcom is working with other officers on the Public Space Protection Act that will take over from the present Dog Control Orders as this order did not have an ending. It is hoped that a draft version of the PSP Act will be in place by the end of October 2017 and presented to CCBC committee in December 2017. A public consultation will then follow. The PSP Act will last for 3 years once adopted.

Councillors questioned - the present new signage, and requested that a 'you are here' mark be added, as the public were still confused as to where the by-laws regarding dogs on lead is located along the Promenade and Recreation Area. It was stated there is insufficient signs present and none by the gate leading to the football pitch. Dog walkers had been issued fines when on the jetty, this was deemed unfair as the other jetty by East Shore was closed. The Bridleway behind the Football pitch was now included in the order, whereby it was excluded on the old map. Therefore members suggested that as the signage was inadequate the fixed penalty notices that have been issued should not apply as they were not legally enforceable.

Kingdome Service officers were deemed to be aggressive and rude, especially towards the elderly and vulnerable. It was alleged that Officers would hide and jump out and issue fixed penalty fines indiscriminately; that they're uniform did not have a logo on display therefore the public were unsure who they were. Number of the councillors present reported verbal reports received from members of the public of occasions when they had felt intimidated and frightened by the officers' attitude. It was strongly felt that Kingdom Officers should use discretion in many of the cases reported and that advising members of the public of the by-laws would have been more proactive rather than reactive in handing out fixed penalty notices.

Officers responded - maps used for the signs follow the OS boundary. Officers had inspected the new signs and considered them an improvement on the previous notices. It was added that both previous and present signs were legal and enforceable. It was stated that there is always room for improvement and these signs will be looked at during the PSP Act consultation. It was agreed by all that a large floor sign upon entering dogs on lead zones would be a way forward.

Kingdom Officers carry ID on them at all times and a logo is also printed on uniform. A camera attached to uniform record action between officer and offender. Officers inform the offender that they can contest the notice, this is also written on the notice handed out. When a fixed penalty notice is contested the recording is reviewed. Assurance was given that Kingdom Officers are highly trained on how to approach the public. Public perception of aggression/ intimidation has not been corroborated by recorded footage. However, Kingdom Officers recorded receiving verbal abuse from members of the public would astonish viewers; it was emphasised that footage can only be viewed by authorised personnel due to privacy and Data Protection legislation.

Discretion has been used regarding the fixed penalty notices issued for jetty area due to the closure of the eastern ramp.

Members were advised that the number of fixed penalties issued for littering dwarfs the amount issued for dog control orders, therefore there is a need for Kingdom Services.

Funding raised from the fixed penalty notices help towards the cost of educating the public through the Keep it Clean & Enforcement events held across Conwy County, a successful event was held in 2016 on Llanfairfechan Promenade.

Officers stated that dog walking/exercise areas should form part of the PSP Act consultation.

The Chair thanked both officer for attending.

143. IN ATTENDANCE PC 1601 Sgt tom Prytherch providing an update on the appointment of new PCSO for Llanfairfechan. The Chair welcomed Sgt Tom Prytherch and PCSO Nikki Adams to the meeting. Sgt Prytherch stated that a new PCSO had been appointed for Llanfairfechan and will take up responsibilities on the 14 September 2017. PCSO 3687 Nicola Jones will be full time and will be present at the next Town Council meeting. Sgt Prytherch provided a verbal report of the recent statistics for Llanfairfechan; there were no drug offences; 1 theft; and no criminal damage reported. Councillors reported problems of double parking outside Pant y Rhedyn School at end of school day at 3.30pm. Members were assured that this matter will be looked at. Reports of door to door selling of fresh fish were discussed, and suggestions that the elderly and vulnerable were targeted. The Police will use a press release to raise awareness of the situation. The Chair thanked both officers for attending.

144. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 MINUTES PER SPEAKER WITHIN 20 MINUTES FRAMEWORK OR AT THE DISCRETION OF THE CHAIR).

The legality of the Dog control Orders 2009 -12 were questioned. Member of the public will email correspondence to the officers.

145. TO RECEIVE APOLOGIES FOR ABSENCE. RESOLVED to receive and note apologies from Councillors Miss Penny Andow, Claire Hughes and Glenn Robinson

146. **TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT**
 1) (MEMBERS ARE REMINDED THAT THEY MUST DECLARE THE **EXISTENCE** AND **NATURE** OF THEIR DECLARED PERSONAL INTEREST).

Name of Member	Item No.	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Nia Jones	147/7	Member of Light up Llan Group	Payment of grant over £500	Withdraw
Gareth Roberts	147/7	Treasurer of Light up Llan Group	Payment of grant over £500	Withdraw
Delohne Merrell	147/8	Chair of Library Committee	Payment of grant over £500	Withdraw
Carol Gell	147/8	Member of Library Committee	Payment of grant over £500	Withdraw

- 2) DECLARATION OF GIFT – Cllr Christine Roberts declared and signed the Gift & Hospitality Register for receipt of bouquet of flowers for helping a resident complete a form.

147. **TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 12 JULY 2017. RESOLVED to approve and sign as a correct record.**

148. **MATTERS ARISING FROM THE ABOVE MINUTES.**

130/8 Pig Street - Matter on going CCBC Environmental Operative cleaning area regularly and reporting matters to Senior Officer.

130/9 Cae Brigs, Car Park - Matter on going CCBC Environmental Operative cleaning area regularly and reporting matters to Senior Officer. It was noted that a CCTV camera is used to monitor the area.

149. **TO APPROVE MINUTES OF THE GENERAL PURPOSES MEETING HELD ON THE 26 JULY 2017. RESOLVED to approve and sign as a correct record.**

150. **MATTERS ARISING FROM THE ABOVE MINUTES.**

139/19 Pen y Bryn Road – overgrown hedge opposite Erw Feiriol Cometary reported as not been cut.

151. **TO RECEIVE EXTERNAL AUDIT REPORT FOR YEAR ENDING 31 MARCH 2017.** Members were informed that the auditor had completed the audit and returned the Annual Return. There were no matters which had come to their attention which required the issuing of a separate additional issues arising report. An invoice will be issued in due course. **RESOLVED to receive and note to approve the Annual Return which will be displayed along with the notice of conclusion for 14 days on the Town Council notice board and website.**

152. **TO RECEIVE FINANCIAL REPORT 2017-18. STATEMENT 4. RESOLVED to receive and note**

153. **TO RECEIVE PETTY CASH REPORT 2017-18 – STATEMENT 4 RESOLVED to receive and note**

154. **TO RECEIVE PRECEPT BUDGET REPORT 2017-18 – STATEMENT 1 RESOLVED to receive and note**

155. **TO RECEIVE NOTICE OF INCOME**

1) CCBC BACS payment for 2016-17 Management of Public Conveniences Village Road - £1,560 **RESOLVED to receive and note**

2) CCBC BACS payment for 2017-18 Precept Payment (2nd instalment) - £25,000 **RESOLVED to receive and note**

156. TO APPROVE PAYMENT TO

- 1) Notice of retrospective payment of Invoice no. 726991/L010 to ABS UK Limited for photocopies 2 quarter payments 2017-18 - £75.67 – cheque no. 102109 (Approved by Cllrs C Gel and N Jones) **RESOLVED to receive and note approval of payment**

	Invoice No	Payee	Reference	Amount	Cheque no.
2)	1475Dw	Cyfieithu Cymunedol Conwy Cyf	Welsh translation	21.89	102110

RESOLVED to approve payment

	Invoice No	Payee	Reference	Amount	Cheque no.
3)	100114	TUDNO TV	Cllr Photographs	£45	102111

RESOLVED to approve payment

	Invoice No	Payee	Reference	Amount	Cheque no.
4)	ER/243660022	CCBC	Provision of community skips Pendalar 02/06/17 and Station Road 24/06/17	£444	102113

RESOLVED to approve payment

	Invoice No	Payee	Reference	Amount	Cheque no.
5)	ER/243660863	CCBC	Provision of community skips Llannerch Road 07/07/17 and Station Road 29/07/17	£444	102114

RESOLVED to approve payment

	Invoice No	Payee	Reference	Amount	Cheque no.
6)	ER/243661428	CCBC	Playground inspections for July and August 2017	£41.59	102115

RESOLVED to approve payment

	Invoice No	Payee	Reference	Amount	Cheque no.
7)	2017/18LUL	Light up Llan	s144 Grant	£1,500	102116

RESOLVED to approve payment

	Invoice No	Payee	Reference	Amount	Cheque no.
8)	2017/18 Library	Friends of Llanfairfechan Community Library	S137 Grant	£2,000	102117

RESOLVED to approve payment

157. TO RECEIVE CORRESPONDENCE FROM

- 1) Anglesey and Gwynedd Joint Planning Policy Unit – RE: Adoption of the Anglesey and Gwynedd Joint Local Development Plan (2011-2026) Electronic copy can be viewed on either of the following websites www.gwynedd.llyw.cymru/ldp or www.anglesey.gov.uk/ldp **RESOLVED to receive and note.**
- 2) Active Travel consultation is now live and ends on the 1 October 2017. **RESOLVED to receive and note to agree with recommendations.**

- 3) Plas Menai Surgery Practice Manager requesting to delay the arrangement for a liaison meeting until further information is to hand, due to unprecedented difficulties recruiting both permanent and locum GP's. **RESOLVED to receive and note to review timescale of 2 months to call another meeting and to request monthly update in the meantime.**
- 4) Kidney Wales celebrating 50 years – request to organise a tea party in order to fundraise as part of their celebrations. **RESOLVED to receive and note to agree to organise an event.**
- 5) Approval of sign re feeding wildfowl. **RESOLVED to receive and note to approve sign A**

158. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).

- 1) Public Meeting held in the Split Willow Llanfairfechan at 6.30pm on the 24 July 2017 and follow up correspondences. **Members were provided with the following - copy of notes of the public meeting, letter from AM Janet Finch-Saunders, responding letter from WG Cabinet member AM Lesley Griffiths, Welsh Government Marine and Fisheries Division notice stating they have temporarily closed the razor clam fishery until 1 January 2018. This will allow time in which to conduct a survey to determine the status of the razor clam stocks. RESOLVED to receive and note.**
- 2) Ty Llewelyn Liaison Working Group Meeting – held on the 2 August 2017 at 4pm The Library, Ty Llewelyn Bryn y Neuadd Hospital. **Members were provided with a verbal report by Cllr Andrew Hinchliff. It was stated that a new Modern Matron had been appointed to the unit. It was agreed to hold an open evening in the Community Hall with all the other multi agencies that use the Bryn y Neuadd site. Date of next meeting 4 October 2017 held in the Council chamber at 4.30pm. RESOLVED to receive and note.**
- 3) Audit of play areas in Llanfairfechan held on the 15 August 2017 at 9.30am. A verbal report was provided by Cllr Alison Chadwick. It was stated that Cllr Delohne Merrell and Andrew Hinchliff had also attend the site meeting along with CCBC Open Space Officer Peter Barton- Price. All five play area sites were visited. It was discussed to provide an outdoor gym adjacent to the Bowls Club. Funding from Sports Wales and CCBC will be sought. **RESOLVED to issue an invitation for the Open Space Officer to attend a Town Council meeting to discuss matters further. RESOLVED The Skate Park will be discussed at a future meeting.**
- 4) Victoria Gardens – councillors and volunteers had worked on the flower beds and to remove the central hedge. An invoice for the hire of shredder had been forwarded to the Clerk for payment. Replacement signs for the WI flower bed will be installed following theft of old sign. **RESOLVED to receive and note and to thank all who took part.**

159. TO DISCUSS EVENTS ORGANISED BY THE TOWN COUNCIL FOR 2016-17

- 1) Fireworks Display – Friday 3 November 2017 at 6.30pm **RESOLVED to agree to hold the event**
- 2) Remembrance Sunday – 12 November 2017 at 10.45am at the Cenotaph (Parade 10.30am Town Hall). **RESOLVED to agree to hold the event and to make enquires regarding traffic management for the Parade.**
- 3) Junior and Senior Sports Personality 2017. **RESOLVED to place notice in NWWN paper, Facebook and Website.**
- 4) S137 Grant to local groups. **RESOLVED to place notice in NWWN paper, Facebook and Website.**

160. PLANNING – Ref 0/44306

Applicant: Ms B Williams

Proposal: To remove 1 no. semi mature multi stem sycamore tree

Location: Heath Cottage, Penmaenmawr Road, Llanfairfechan, LL33 0PB

RESOLVED to have no objections to the removal of said tree.

161. PLANNING – Ref 0/44238

Applicant: Mr Carl Foster

Proposal: Demolition of existing dilapidated flat roof extension. Construction of new pitched roof extension.

Location: Vron Cottage, Park Crescent, Llanfairfechan, LL33 0BE

RESOLVED to have no objections to the new pitched roof extension as it has improved the appearance of the area.

162. PLANNING – Ref 0/44320

Applicant: Mrs G Scott

Proposal: Proposed change of use of vacant premises into a self-contained one bedroom dwelling

Location: Greenwich House, Village Road, Llanfairfechan, LL33 0NH

Concerns were expressed of loss of shop premises, however it was RESOLVED due to the length of time the property has been on the open market and lack of interest from prospective buyers to have no objections to the above proposal.

163. PLANNING – Ref. 0/

Applicant: Mr Gareth Williams

Proposal: Single storey extension

Location: 33 Parc Henblas, Llanfairfechan, LL33 0RW

RESOLVED to have no objections to the above application.

164. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) Cold Calling – reports of selling fresh fish door to door in cold calling zones and elsewhere in the town.
- 2) Pandy Bridge parking area – reported that a caravan is parked in one of the spaces and that it is used as permanent living accommodation.
- 3) Pavilion proprietor – had requested the view of councillors on installing a decommissioned helicopter on the Promenade green area. RESOLVED that this was not a town council matter and that it be forwarded to the Harbour Master.
- 4) Nant y Coed Country Park - Dragon Eggs Hunt – to send a letter congratulating the organisers for a fantastic summer holiday event that had enthralled both the young and old alike.
- 5) Blocked Gullies Aber Road and Station Road – complaints had been forwarded to ERF, CCBC, and the matter was investigated by officers. Traffic control measures will be put in place to clean the gullies.
- 6) New Shop Opening – Members welcomed the news that a VAPE Shop is to open in Station Road in the forthcoming week.
- 7) Promenade Recycling – County Councillor for the ward reported that CCBC are struggling to find operatives at present time for a Monday collection. Therefore a Wednesday collection day is to be trialled.
- 8) Cenotaph inscription – Cllr Hinchliff thanked all who had attended service held at the cenotaph to commemorate his late brother John who had died in active service.
- 9) Dracula's Hill – it was reported that the bench had been removed and a request to install a replacement had been received.
- 10) Station Road – complaint of overgrowth of weeds along the pavement/road had been received.
- 11) Replace Playhouse –Ysgol Babanod – it was decided to offer the amount of £250 towards the cost to replace the vandalised shed.

165. TO DISCUSS FACEBOOK CONTENT & RECEIVE DRAFT VERSION OF NEWSLETTER. As the meeting was over-running it was **RESOLVED that this will be on the agenda for the next meeting.**

166. DATE OF NEXT MEETING – GENERAL PURPOSES MEETING HELD ON THE 20 SEPTEMBER 2017 – In attendance Officer from CCBC re closure of Public Toilets Station Road, Llanfairfechan.

CLOSE – Meeting closed at 9.35pm

Signature _____ Date _____