

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL  
MINUTES OF THE FULL MEETING**

**Held on the 11 October 2017 in the Council Chamber at 7.00pm**

**PRESENT: Councillors: Chair – Mayor Delohne Merrell**

**Miss Penny Andow**

**Mrs Alison Chadwick**

**Mrs Carol Gell**

**Andrew Hinchliff**

**Claire Hughes**

**Chris Jones**

**Miss Nia Jones**

**Gareth Wyn Jones**

**Mrs Christine Roberts**

**Gareth Roberts**

**Glenn Robinson**

**OFFICER: Ms E Shepherd Town Clerk & RFO**

**ABSENT: NONE**

183. PCSO Nicola Jones – introduced herself to members and handed out contact details. The chair thanked the PCSO for attending and issued an invitation to stay for the remainder of the meeting. The PCSO accepted the invitation.

184. IN ATTENDANCE. Ela Williams Community, Culture & Heritage Officer, CCBC regarding Rural Community Development Funding and European Leader Funding programmes and Co-worker Mair. The chair welcomed both to the meeting. Ela Williams introduced herself and her colleague Mair who would assist with the presentation. Funded through the Rural Development Plan Wales (RDP) as part of the Welsh Government and European Agricultural Fund for Rural Development. Conwy Cynhaliol is working with Conwy County Borough Council to deliver the LEADER 2017-2020 programme in Conwy. Members were informed they were a team of six located at Glasdir, Llanrwst. Recently the coastal towns of Llanfairfechan, Penmaenmawr, and Conwy were included in the scheme. The partnership's role was to co-ordinate and develop initiatives that support or benefited rural communities and an action programme was created. These have included – E-Bikes, Dawns i Bawb, 8 of us, prescription delivery service, trial of electronic payment systems, naturally Conwy produce market. A list of current grants was highlighted and assistant will be given to local groups to help deliver their project. The chair thanked both for attending.

185. IN ATTENDANCE Cathy Heavers, Your HWB presentation on publication of 2018-19 booklet. The chair welcomed Ms Heavers to the meeting. Members were informed that the Your Hwb was expanding and the 4<sup>th</sup> publication would include Abergwyngregyn, Llanfairfechan and Penmaenmawr. It is intended to print 7000 copies and to hand deliver to every house. Free community pages would be included. Members agreed to place a full page advert at a cost £208. **RESOLVED to receive and note.**

186. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 MINUTES PER SPEAKER WITHIN 20 MINUTES FRAMEWORK OR AT THE DISCRETION OF THE CHAIR). **NONE**

187. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED to receive and note apologies from Councillor Alan Jones.**

188. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT (MEMBERS ARE REMINDED THAT THEY MUST DECLARE THE EXISTENCE AND NATURE OF THEIR DECLARED PERSONAL INTEREST).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Chris Jones	198/1	Owner of Bus Company	Consultation of Conwy Bus Service	Withdraw

189. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 6 September 2017.

**RESOLVED to approve and sign as a correct record.**

190. MATTERS ARISING FROM THE ABOVE MINUTES.

Pant y Rhedyn School – double parking at 3.30pm. The PCSO stated that the situation improves when she is on duty. It was suggested zig zag lines outside the school may improve matters.

Plas Menai Surgery Patients Liaison group – members were informed that a letter in response to Town Councils correspondence had been received. It was agreed that the Clerk will confirm to hold a group meeting on a Wednesday afternoon and suggest a suitable date.

191. TO APPROVE MINUTES OF THE GENERAL PURPOSES MEETING HELD ON THE 20 September 2017.

**RESOLVED to approve and sign as a correct record.**

192. MATTERS ARISING FROM THE ABOVE MINUTES **NONE**

193. TO APPROVE MINUTES OF THE SPECIAL MEETING HELD ON THE 3 October 2017.

**RESOLVED to approve and sign as a correct record.**

194. MATTERS ARISING FROM THE ABOVE MINUTES

- 1) Members were informed that the RDP grant application of interest had been submitted. It was noted that the town council will be notified mid-December if the bid has gone through. Members thanked Councillors Alison Chadwick and Penny Andow for their work. **RESOLVED to receive and note.**

195. TO RECEIVE FINANCIAL REPORT 2017-18. STATEMENT 5. **RESOLVED to receive and note.**

196. TO RECEIVE PETTY CASH REPORT 2017-18 – STATEMENT 5 **RESOLVED to receive and note there had been no transactions.**

197. TO APPROVE PAYMENT TO

- 1) Notice of retrospective quarterly payment to HMRC for Tax & NI – Cheque no. 102123 approved by Cllrs C Gel and N Jones **RESOLVED to receive and note.**

2)	Invoice No	Payee	Reference	Amount	Cheque no.
	246865/2017	GRENKE Leasing Ltd	quarterly fee for photocopier	£185.00	102124

**RESOLVED to approve payment**

3)	Invoice No	Payee	Reference	Amount	Cheque no.
	88	BE Jones & A Bason	Community Footpaths Contract and spraying of MUGA, Victoria Gardens, Cenotaph and Community Hall	£984	102125

**RESOLVED to approve payment**

4)	Invoice No	Payee	Reference	Amount	Cheque no.
	170016400 482	CCBC	Business Rates Demand for Town Council Offices - 1.3.2016 – 1.4.2016 - £52.05 + 01.04.2016-01.04.2017 - £619.65 + 01/04/2017-01/04.2018 - £960.58	£1632.28	102127

**RESOLVED to approve payment**

198. TO RECEIVE CORRESPONDENCE FROM

- 1) Consultation with Town & Community Councils: - Conwy Bus Service – response by 10 November 2017 Members were presented with a hard copy RESOLVED members would return their contribution at the next meeting. **RESOLVED to receive and note.**
- 2) Ty Llewellyn Liaison Group - date for next meeting 1 November 2017. **RESOLVED to receive and note.**
- 3) North Wales Association of Local Councils – date for next meeting held on Friday 27 October 2017 at Holywell. **RESOLVED to receive and note Cllr Carol Gell would attend on behalf of the town council.**
- 4) CCBC – Salt Bag Partnership Participation – to store 40 x 25g bags of salt for severe weather conditions. **RESOLVED to receive and note to follow guidance by Town Council’s insurance on this matter.**

199. VICTORIA GARDENS – Development. Concerns were raised regarding the site. **RESOLVED to receive and note to hold a site meeting.**

200. FUNDING – To elect Sub-committee. **Resolved to review this matter at a later date following discussion with CCBC on Place Plan for Town/Community Councils.**

201. A55 Liaison Group – to establish a working group with Penmaenmawr Town Council. **RESOLVED the Mayor Delohne Merrell, Alison Chadwick, Nia Jones, Gareth Wyn Jones and Andrew Hinchliff would represent the town council.**

202. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).

- 1) Light up Llan – Cllr Gareth Roberts gave a verbal report on matters discussed. Members were informed that the group had started to install Christmas Lights. The Light up event will be held on Saturday the 18 November at 6.30pm. **Resolved to receive and note.**
- 2) One Voice Wales Place Plan training – Cllrs Andrew Hinchliff and Delohne Merrell reported on the course. **Both members expressed disappointment on the content and presentation of the course and requested that an official complaint be sent to the providers. Resolved to receive and note.**
- 3) Community Hall – Cllr Christine Roberts provided a verbal report on matters discussed. It had been decided to defer the paving of the main hall for the time being. Decorating of the Lloyd Hughes’ Room was in progress following grant received from the Coop Food Store. **Resolved to receive and note.**

203. PLANNING – Ref 0/44422

Applicant: Mr & Mrs J Jones

Proposal: Proposed single storey extension with external deck, as associated internal alterations

Location: Pinehurst, Penmaen Park, Llanfairfechan, LL33 0RL

**RESOLVED to have no objections to the above application.**

204. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) Local chemist – dispensing of prescriptions – it was reported that recipients were having to wait up to 20 minutes for their medication.

- 2) Promenade Liaison Meeting – it was questioned when a meeting was to be held as it was some time since the last.
- 3) New Signs for the Dog By-laws – members expressed disappointment that the promised new signs had not been put up.
- 4) Overhanging Tree Mill Road – it was questioned if the complaint had been forwarded to CCBC. Members discussed the exact location.
- 5) Cenotaph – members were informed that urgent work on the paving slabs would take place over the coming weeks. Estimated cost would be in the region of £900
- 6) MUGA – concerns expressed regarding the surface.
- 7) Valley Road parking area – concerns regarding the abandoned vehicles cluttering the area. Members were informed that County councillors were investigating the complaints.
- 8) Antisocial behaviour – It was stated that 2/3 pupils excluded from school had been reported to the PCSO and that the Chair of Education CCBC had been consulted, following recent incidents in the village.
- 9) Car parking charges – it was reported that CCBC had started rolling out their proposals to charge in some of the car parks within the county. It was requested that the Town Councils report to officers of the grant bid to regenerate the Promenade.
- 10) Cae Brigs Car Park – reported that the area is a lot tidier

205. DATE OF NEXT MEETING – GENERAL PURPOSES MEETING HELD ON THE 25 OCTOBER 2017

CLOSE – the meeting closed at 8.50pm

Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Chair