

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL**  
**MINUTES OF THE SPECIAL MEETING**  
**Held on the 8 November 2017 in the Council Chamber at 7.00pm**

**PRESENT: Councillors: Chair – Mayor Delohne Merrell**

**Miss Penny Andow**

**Mrs Alison Chadwick**

**Mrs Carol Gell**

**Andrew Hinchliff**

**Claire Hughes**

**Alan Jones**

**Chris Jones**

**Gareth Wyn Jones**

**Miss Nia Jones**

**Mrs Christine Roberts**

**Gareth Roberts**

**Glenn Robinson**

**OFFICER: Ms E Shepherd Town Clerk & RFO, and Jayne Neal (observing)**

**ABSENT: NONE**

215. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 MINUTES PER SPEAKER WITHIN 20 MINUTES FRAMEWORK OR AT THE DISCRETION OF THE CHAIR). **NONE**

216. TO RECEIVE APOLOGIES FOR ABSENCE. **All members present.**

217. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT (MEMBERS ARE REMINDED THAT THEY MUST DECLARE THE EXISTENCE AND NATURE OF THEIR DECLARED PERSONAL INTEREST). **NONE**

218. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 11 October 2017.  
**RESOLVED to approve and sign as a correct record.**

219. MATTERS ARISING FROM THE ABOVE MINUTES.

185 Your Hwb – members were informed that the one page advert had been translated and group photograph had been included. A copy was circulated.

198 Bus Service – a consultation response had been sent on behalf of the Town Council.

204/9 Skate park schedule of works was reported.

220. TO APPROVE MINUTES OF THE GENERAL PURPOSES MEETING HELD ON THE 25 October 2017.  
**RESOLVED to approve and sign as a correct record**

221. MATTERS ARISING FROM THE ABOVE MINUTES

Post Office information regarding payment had been circulated. It was suggested that a mobile van may help in the interim until the business is relocated.

222. TO RECEIVE FINANCIAL REPORT 2017-18. STATEMENT 6 **RESOLVED to receive and note.**

223. TO RECEIVE PETTY CASH REPORT 2017-18 – STATEMENT 6. **RESOLVED to receive and note no transactions had taken place.**

224. TO DISCUSS PROPOSALS FOR 2018-19 BUDGET PREPARATION. **RESOLVED members would bring proposals to next meeting.**

225. TO APPROVE PAYMENT TO

1) Notice of retrospective quarterly payment to ABS UK Limited for photocopies Approved by Cllrs C Gel and P Andow – £37.65. **RESOLVED to receive and note.**

2)	Invoice No	Payee	Reference	Amount	Cheque no.
	0112	YOU HWB	full page advert 2018-19 publication	£208	102135

**RESOLVED to approve payment**

3)	Invoice No	Payee	Reference	Amount	Cheque no.
	0107	HGH Home and Garden Handyman	lift and relay slabs around war memorial, all materials supplied and disposal of waste	£1,381.88	102136

**RESOLVED to approve payment**

4)	Invoice No	Payee	Reference	Amount	Cheque no.
	2704	Festival Fireworks	for the fireworks display held on the 6 November 2017	£1,500	102137

**RESOLVED to approve payment**

5)	Invoice No	Payee	Reference	Amount	Cheque no.
	170	LBMS	First Aid provider for Fireworks Display	£77.40	102138

**RESOLVED to approve payment**

226. TO RECEIVE CORRESPONDENCE FROM

- 1) Conwy & Denbighshire PSB - Draft Well-being Plan – views on the draft are welcome either completing questionnaire or through online survey on the website [www.conwyanddenbighshirepsb.org.uk/well-being-plan](http://www.conwyanddenbighshirepsb.org.uk/well-being-plan) Members were provided with electronic copy to be reviewed at a later date.
- 2) CCBC are in the process of creating an audit of tourism signs and maps that exist in the county. They hope to apply for funding to replace and upgrade some of the current signage and install additional signage and maps where necessary. **RESOLVED to request the assistance of the Tourism Association.**
- 3) CCBC Cabinet adopted a new Sandbag Policy on the 11 July 2017. **RESOLVED to receive and note an electronic copy had been circulated prior to meeting.**

227. VICTORIA GARDENS – Development. Cllr Chadwick gave a presentation on proposals.

- As previously reported the area will be made safe and barriers will be erected.
- Two further quotes for the removal of tarmac and preparing the ground for grass seeding will be sought. Work to be completed as soon as possible. **Financed from 14 day interest account.**
- A new draft sign with safety and historical points will be prepared for approval by CCBC.
- An area for a Boules court will be measured on the remaining crazy golf site
- Another flower bed will be erected.
- Hedges between play area and picnic area will be reduced to 3ft in height.
- Old tennis court area adjacent to skate park will be prepared for games area and road markings for young children – two quotes had been received. **RESOLVED to get another quote and complete the work before the end of the financial year. Financed from reserves.**
- Other ideas were muted – BBQ area, Storage area for water tank, extra seating, shelter, installation of CCTV – it was noted all will need to be costed and funding to improve the area may be sought.

Cllr Chadwick was congratulated on her thorough research and presentation. **RESOLVED to receive and note.**

228. TO RECEIVE LIST OF APPLICANTS FOR 2017-18 S137 GRANT TO LOCAL ORGANISATION IN LLANFAIRFECHAN. Budget allocation £2,000. Members were presented with the following list of applicants and synopsis of their request.

	Name of organisation	Description of request
1.	2 <sup>nd</sup> Llanfairfechan Girl guides	To attend annual event at Criccieth and towards purchase of gazebo
2.	1 <sup>st</sup> Llanfairfechan Brownies	To take to see pantomime by Chaps at Llandudno and for purchase of new craft materials
3.	Llanfairfechan Crown Green Bowling Club	Would like to purchase 3 sets of new bowls @ cost of £100 each set. These would be for newcomers, if they decide to carry on then they purchase their own set.
4.	Short Mat Bowling Club	Towards purchase of new mat at a cost of £1,000
5.	Croquet Club	To purchase topsoil to level out the lawn and bring more ground into playing condition
6.	Play group	To replace old tables that have broken/sharp corners. To buy vacuum cleaner for the new carpet and to purchase supplies of paper, paint, glue, etc.
7.	Saturplay	To buy promotional leaflets, posters and sign to put outside during sessions. To replace a broken toddler trampoline. To buy craft materials
8.	Horeb Parent & Toddler group	To renew old broken toys, to buy two fold away tables and to buy musical instruments, CD's for the group. Would like to buy dressing up clothes, story books and arts & craft supplies.

**RESOLVED to award £250 to each organisation and invite to attend 6 December 2017 meeting to receive payment.**

229. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).

- 1) Ty Llewellyn MSU – Cllr Gareth Wyn Jones gave a verbal report on matters discussed. An open day with multi-site facilities taking part was to take place. The Police continue to liaise regarding new intake or change of patient care. **RESOLVED to receive and note.**
- 2) NWALC – Cllr Carol Gell gave a verbal report on matters discussed. New Remunerations to Town Council were discussed. It was important to note that these should form in the precept budgeted and will also be a theme of the audit. **RESOLVED to receive and note.**
- 3) Plas Menai Surgery – Mayor gave a verbal report on matters discussed. It was stated that Cllr Andre Hinchliff and the Mayor and Town clerk of Penmaenmawr had also attended. BCUHB had also been present. Confidential matters were reported. The new practice manager was also introduced to the group. It is hoped to start a Patient Forum. **RESOLVED to receive and note.**

230. PLANNING – Ref 0/44483

Applicant: Mr Martyn Seal

Proposal: Garage extension,

Location: 2 St Winifred's Close, Llanfairfechan, LL33 ONT

**RESOLVED to have no objections to the above application.**

231. PLANNING – Ref 0/44486

Applicant: Mrs Joyce Gibson

Proposal: removal of 1 no Cypress Tree

Location: 2 Queens Court, Penmaenmawr Road, Llanfairfechan, LL33 ONS

**RESOLVED to have no objections to the above application.**

232. PLANNING – Ref 0/44

Applicant: Miss V Morey

Proposal: To pollard 1 no Sycamore tree and prune 1 no Yew tree

Location: Bryn y Mor, Penmaenmawr Road, Llanfairfechan, LL33 OPA

**RESOLVED to have no objections to the above application.**

233. TOP OF VALLEY ROAD PARKING AREA – report from County Councillor for Pandy Ward. Members were informed that CCBC Highways and Legal departments were looking at the un-adopted road allocated as parking area. A 28 day polite notice will be placed on offending vehicles with a view to remove off site if owners do not comply. It was requested that Town and County Councillor work together on this matter, otherwise the situation would become more complicated that it was at present. **RESOLVED to receive and note.**

234. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) The Close – reported that hedges had been cut.
- 2) Bench Village Road – members were informed the bench opposite the Co-op had been removed at the wooden slates were rotten. A request to have the bench repaired and replaced had been made to CCBC. Members a similar request to the bench opposite Plas Menai surgery had been made.
- 3) Vandalism – members were informed that a large litter bin and dog bin had been thrown into the Boating Lake Recreation Area. Most of the litter has been cleared by the CCBC Environmental Operative. The matter had been reported to CCBC and the Police have also been informed.
- 4) Show of appreciation – it was requested that an email to thank the Environmental Operative for his work be sent to ERF CCBC.
- 5) Promenade recycling – it was reported that collection had improved.
- 6) Old Co-op – it was questioned what the building can be used for.
- 7) MUGA – work on the electrics was nearly done.
- 8) Antisocial behaviour – report by the public toilets in Station Road.
- 9) Streetlight – reported by Castle Building as out of order.
- 10) Ty Hapus Food Bank – emergency request reported on Facebook had been delivered.
- 11) Dangerous Dog – it was reported that a lose dog had attacked a lamb in the field adjacent to the Promenade along the Cob. The matter had been reported to the Police.
- 12) Bench Penmaen Park – request to install a new bench in the field had been received.
- 13) Emergency CCTV – had been requested following escalating incident along the Promenade area.
- 14) Speeding vehicles Village Road – CCBC Highways will place monitoring equipment within the coming weeks.
- 15) Mobile Van Llanfair Arms beer garden – reported that a cable laid across the road is used for electricity.
- 16) Rotary – thanks were expressed to the group for their support for the Fireworks display.
- 17) Old road name signs – members agreed to make a list of the cast-iron signs still in place and to renovate where possible.
- 18) Welcome - The chair welcome the new Town Clerk to the meeting Mrs Jayne Neal. Mrs Neal was observing the meeting on this occasion and will take up office on the 1 December 2017.
- 19) Mayor – Cllr Mrs Delohne Merrell announced she would be absent for the forcible future as she was due to have a hip replacement. Members wished her well and a speedy recovery.

235. DATE OF NEXT MEETING – GENERAL PURPOSES MEETING HELD ON THE 22 November 2017

In attendance Shane Wetton CCBC on Place Plan

CLOSE – meeting closed at 9pm

Signature \_\_\_\_\_ Date \_\_\_\_\_

Chair