

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
Held on the 10 January 2018 in the Council Chamber at 7.00pm

PRESENT: COUNCILLORS: Chair – Deputy Mayor Cllr Andrew Hinchliff Cllr Penny Andow Cllr Alison Chadwick Cllr Carol Gell Cllr Claire Hughes Cllr Chris Jones Cllr Gareth Wyn Jones Cllr Nia Jones Cllr Christine Roberts Cllr Gareth Roberts Cllr Glenn Robinson
OFFICER: Jayne Neal Town Clerk & RFO

268. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. (5 MINUTES PER SPEAKER WITHIN 20 MINUTES FRAMEWORK OR AT THE DISCRETION OF THE CHAIR).

1. **Query about Post Office and report that mobile is not very suitable. RESPONSE: plans for a permanent solution at Village Stores are ongoing but may take some months to develop. It was agreed that, whilst it is not a perfect solution, the mobile is an effective substitute in the interim.**
2. **Query about recycle. RESPONSE: There was a crisis over the Christmas period due to maintenance on vehicles and staff absence. Items have now been cleared although there is still concern about a rise in fly tipping. Scrutiny and cabinet at CCBC are due to consider there will be a return to 3 weekly black bins and the Town Council will report the result asap. Resident opinion appears to be 50/50 split on this. The Conwy App for recycling and reporting fly tipping was mentioned as a tool that can be used to report problems**
3. **Query about Planning. Concerns that Planning is not given full attention. Noted that Councillors are the document to consider before the meeting and also access the CCBC Planning Explorer to ensure they are aware of issues including Tree Preservation Orders. Also noted that many planning applications are not contentious and Town Council works closely with the CCBC Planning Officers**
4. **Query about communication with residents. RESPONSE: All minutes and agendas are accessible on the Town Council Website and in the window of the Town Hall. There is also a Facebook page and information is posted on the Llanfairfechan Notice Board Facebook page.**

269. TO RECEIVE APOLOGIES FOR ABSENCE. **RESOLVED** to receive and note apologies from Councillors Mayor Cllr Delohne Merrell Cllr Alan Jones

270. TO RECEIVE DECLARATION OF COUNCILLOR'S INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT (MEMBERS ARE REMINDED THAT THEY MUST DECLARE THE EXISTENCE AND NATURE OF THEIR DECLARED PERSONAL INTEREST). **NONE**

271. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 6 DECEMBER 2017.
RESOLVED to approve and sign as a correct record.

272. MATTERS ARISING FROM THE PREVIOUS APPROVED MINUTES GENERAL PURPOSES MEETING 22 NOVEMBER 2017
255) The Hwb have confirmed that the defibrillators are operational by battery, but that the electricity needs to be fitted as soon as possible to ensure reliable operation. The Hwb are in talks with Cartrefi Conwy to complete this work

273. TO RECEIVE AND APPROVE BUDGET/PRECEPT REPORT 2018 - 2019.

Matters that were highlighted for discussion:

1. **S137 Grant Football Club – Proposed increase of £250 – Total £1250. The extra £250 will be taken from Reserves**
2. **S144 Carnival – Proposed increase of £250 – Total £1250. The extra £250 will be taken from Reserves**

3. **Regeneration Match Funding** – The grant application for the proposed project was not accepted by the funders so the need for £15,000 match funding is not currently required. However, there was a lot of support for a proposed Food Bank project and other regeneration projects may be needed. It was agreed that £5000 would be included in the precept to cover these developments.

RESOLVED: The following budget for Precept Allowance from CCBC was discussed and agreed by all

Final Draft Precept	2018/2019	Agreed amount and notes
Amenities (ERF)	2000	
Cenotaph	1000	
Community Skips	3700	
MUGA West Shore	2000	
S164 Contribution Playareas	2000	
S164 Victoria Gardens upkeep	1000	
S4 Contribution Bus Shelters	1000	
S87 Public Conveniences	1500	
Audit	550	
Elections	7500	
Insurance	1250	
Rates/Lease	1300	
Membership/Annual Subscription	800	
Communications	550	
Councillors Expenses	5474	New WG mandatory requirement to allow for this April 2018 onwards
Mayor Allowance	600	
Deputy Mayor Allowance	100	
Councillors Training	520	
Office	300	
Telephone & Broadband	400	
Petty Cash	250	
Photocopier	828	
Clerk's & Staff Training	500	
Wages	33661	
S137 Grants Local Groups	2000	
S137 Grant Community Library	3000	
S137 Grant Football Club	1250	£250 taken from Reserves
S144 Christmas Lights	1500	
S144 Fireworks Display	1500	
S144 Tourism Association Grant	1000	
S176 Town Twinning	1500	
S19 Community Centre Grant	3000	
S144 Carnival	1250	£250 taken from Reserves
Village Regeneration Projects	5000	
Miscellaneous/Reserves	0	
Total	89783	£283 taken from Reserves

Precept request for 2018-19 - £89000 An increase of £12,242 on last year. Equivalent to Band D £60.23

Approximate increase per annum £8.63

274. TO RECEIVE COUNCILLORS ALLOWANCE FORMS

275. TO RECEIVE CARERS REMUNERATION FORMS

Allowances are Welsh Government policy and Llanfairfechan Town Councillors currently choose not to take them. From April 2018, Allowances and Carer's Remuneration become mandatory legal requirements and Town & Community Councils will need to make provision to improve inclusion and widen the demographic of Elected Members in Wales.

276. TO RECEIVE CORRESPONDENCE FROM:

1) **Electoral Officer – Representation of the People (England & Wales) (Amendment) Regulations 2002.**

2) **Thank you note from Croquet Club for s137 grant**

3) **Thank you note from Brownies and Guides for s137 grant**

4) **Notification of Buckingham Palace Garden Party**

5) **Town and Town council websites**

6) **LINK ATM charges**

All RESOLVED to receive and note.

277. MUGA CONCERNS ABOUT PREVIOUS WORK COMPLETED – **Clerk to send email to company detailing the concerns RESOLVED to approve.**

278. WATER SUPPLY VICTORIA GARDENS – **Welsh Water have agreed standing charge of £37.26 plus an estimated charge for water of £2.67. Clerk to email to confirm arrangement. RESOLVED to approve.**

279. BUS STOP ABER ROAD – **Clerk to report to CCBC that the panel is not properly fixed and check on costs of the repair. Email to NW Police to say we are considering the matter RESOLVED to receive and note.**

280. PLAYING OUT SCHEME 2018 – **Clerk to find out the charges for 2018 and report back RESOLVED to receive and note.**

281. LLANFAIRFCHAN PLACE PLAN – **Information was shared about next steps in the process and it was agreed that interested. Elected members will attend a preliminary meeting on Wednesday 24th January at 6pm. Councillors clarified that engagement from residents and groups in the community is important to the success of this. It was suggested the first consultation should be a public event. RESOLVED to receive and note.**

282. WEEKLY MEET & GREET – **Clerk and Asst are planning a weekly hourly social in the Lloyd Hughes Room to encourage residents, partnership agencies and local groups to get to know each other. The first one will be on Monday 5th February and will be a celebration of the refurbishment from the Co-op Community Fund. May be able to link with Horeb also interested in running a weekly session. All Welcome. RESOLVED to receive and note.**

283. TO APPROVE PAYMENT TO:

1)	Invoice No.	Payee	Reference	Amount	Cheque no.
		HMRC	Retrospective Payment ¾ quarterly payment Tax & NI	£908.43	102163

RESOLVED to approve payment

2)	Invoice No.	Payee	Reference	Amount	Cheque no.
	06/12/17 Agenda	E Shepherd	Reimbursement Mayor's Reception Christmas	£23.64	102164

RESOLVED to approve payment

3)	Invoice No.	Payee	Reference	Amount	Cheque no.
	06/12/17 Agenda	E Shepherd	Reimbursement Misc. Refreshments, post etc.	£46.08	102165

RESOLVED to approve payment

4)	Invoice No.	Payee	Reference	Amount	Cheque no.
	LG/243 701071	CCBC	Election costs Bryn Ward	£159.40	Total amount: £2593.14
	LG/243 701080		Elections costs Lafan Ward	£152.33	
	LG/243 701098		Election costs Pandy Ward	£2281.41	

RESOLVED to approve payment

5)	Invoice No.	Payee	Reference	Amount	Cheque no.
	73953	Cawthreys	Engraved Plaque and Annual Trophy	£20.26	102167

RESOLVED to approve payment

6)	Invoice No.	Payee	Reference	Amount	Cheque no.
	S1-208	Omega	CCTV System for Clerk's Office	£1792.80	102168

RESOLVED to approve payment

7)	Invoice No.	Payee	Reference	Amount	Cheque no.
	50186/2018	Grenke	Quarterly lease £185.69 Equipment Protection £106.80	£292.49	102169

RESOLVED to approve payment

8)	Invoice No.	Payee	Reference	Amount	Cheque no.
	2018/01	Jayne Neal	Petty Cash	£100	102170

RESOLVED to approve payment

9)	Invoice No.	Payee	Reference	Amount	Cheque no.
	ER/2436 89233	CCBC	Playground Inspections October 2017	£20.80	102171

RESOLVED to approve payment

284. TO RECEIVE INCOME FROM:

- 1) CCBC of 3rd and final payment for 2017-2018 Precept - £25,000

RESOLVED to receive and note.

285. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).

- 1) Meeting with North Wales Police 10 January 2018 – Cllr Penny Andow reported on the following points:

- a. Mobile CCTV application has not been agreed as crime levels in the village are low; even with the recent cases of ASB
- b. The situation is being monitored and response is in place if there are any further incidents. This relies on residents reporting to the 101 police number
- c. Cllr told of an incident where she was a victim of ASB and reported as advised. PCSO attended promptly
- d. PCSO Nicky is keen to help provide some prevention sessions with young people in the village – possibly litter pick or similar

RESOLVED to receive and note.

286. PLANNING Ref - 0/44666

Applicant: Mr & Mrs Alan & Samantha Davies

Proposal: Change of use of amenity woodland to a site for shepherds hut accommodation & associated development

Location: Platt's Farm, Aber Road, Llanfairfechan, Conwy, LL33 0HL

RESOLVED to have no objections to the above application.

287. PLANNING Ref - 0/44667

Applicant: Mr David Simpson

Proposal: Variation of condition no 2 of planning approval 0/39117(erection 3 no. Detached Dwellings) to allow for changes to the original design of Plot 3

Location: Plot 3 Economy Car Centre Penmaenmawr Road Llanfairfechan Conwy LL33 0PA

RESOLVED to have no objections to the above application.

288. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) Bins – there were many complaints about effuse over the Christmas and the first collection of 2018 was beset with problems. County Councillor is aware of all problems and will feed back to scrutiny
 - 2) Post Office Van –
 - a. Resident had requested the Mobile Van to come along in a morning to help older residents who are more able to attend in the morning. It was noted we are quite lucky to have the bus at all as has a very busy schedule. Unlikely that a change of time could be achieved
 - b. Concern that the van is struggling to park at the Town Hall. Suggestion that we ask for some cones to address this. The van is finding wi fi connection to be unreliable.
 - 3) Health & Safety risk in icy conditions – a poor state of guttering at Bodlondeb, Village Road is causing a risk on the pavement due to excess water and then freezing conditions. Clerk to email CCBC ERF and Planning to see what measures are in place to deal with this
 - 4) Foodbank – All Councillors were supportive of the efforts of the Foodbank volunteers and there aim to continue to develop a standalone Llanfairfechan Foodbank in 2018. Residents were extremely supportive; providing over 10 car boot loads of items. There is a suggestion they would be even more willing to donate to a Food Bank within their own village
 - 5) Park Isaf street light out – Chair will email to follow this up
 - 6) A55 Junction survey– concern that the survey is very confusing and not user friendly. Clerk to feedback to Mike and ask for next steps information
 - 7) School Building – question about whether there is any further development in the plan to combine schools and rebuild. The federalisation plan is ongoing and information will shared as we receive it. There may be an opportunity to discuss Community Payback link to the A55 work.
 - 8) Abandoned Vehicle – the White 4x4 with no insurance is still parked on Station Road but as it has Road Tax it is not classed as abandoned. This has been reported so that if the car is driven it will be flagged
 - 9) Mobile Van Llanfair Arms beer garden – reported that the cable has now been removed. This has previously been reported and CCBC are monitoring the situation.
 - 10) Ducks and Swans Signage – discussion about the size of the signs; very disappointed in the visibility. Feedback to CCBC
 - 11) Santa Paws Community Dog Walk was a great success with £400 donated for the North Clwyd Animal Rescue
 - 12) Councillors Photo Board – needs updating. Also County Councillors feedback on agenda. Clerk to lead on this; photos are available
 - 13) Trial change to Environmental Operative timetable – Mondays will include a new Pen y Bryn clean and Station Road, Beach and Promenade will be on a Friday. New reflective strips will be purchased to enhance Health & Safety of the cleaning cart
- All RESOLVED to receive and note.**

289. DATE OF NEXT MEETING – GENERAL PURPOSES MEETING HELD ON THE 24 JANUARY 2018

Proposed: Cllr Christine Roberts. Seconded: Cllr Carol Gell

Signed: Chair – Cllr Andrew Hinchliffe Deputy Mayor