

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE GENERAL PURPOSES MEETING
Held on the 24 January 2018 in the Council Chamber at 7.00pm

PRESENT: Councillors: Chair – Cllr Alison Chadwick ; Deputy Mayor Cllr Andrew Hinchliffe; Cllr Penny Andow; Cllr Carol Gell; Cllr Claire Hughes; Cllr Alan Jones; Cllr Chris Jones; Cllr Gareth Wyn Jones; Cllr Nia Jones; Cllr Gareth Roberts; Cllr Glenn Robinson
Town Clerk & RFO and new Town Clerk Mrs Jayne Neal
ABSENT: Mayor Delohne Merrell; Cllr Christine Roberts

290. IN ATTENDANCE CCBC **Samantha Davies and Jane Mills from Discover Llanfairfechan** (formerly Llanfairfechan Tourist and Amenities Association)

Information Update –

There have been lots of changes over the last 12 months. Sam Davies joined the group in February and there has been discussions on the future of the group and how it can promote Llanfairfechan effectively for both day and longer stay visitors.

Discover Llanfairfechan – the group has now adopted a new name. This was positively received and it was commented that it is a better brand for today’s marketing approach

Llanfairfechan Calendar – this has been a great success and the competition worked well with residents of all ages contributing. Sam mentioned that the competition will take place earlier in 2018 to enable even more entrants

Year of the Sea – the group want to capitalise on the Year of the Sea theme and provide family activities, possibly linking with Marine Sciences at Bangor University or similar.

Summer events – Mr Bimbamboozle has been booked and contact has been made with a circus skills workshop. A Treasure hunt/ adventure trail is being organised

Website – The group are in the process of updating the website to be more streamlined. Keen to work together with the TC but it was stressed that there needs to be separate websites. Agreed to keep in contact about this as it was suggested savings may be made in joint hosting or commissioning work together

291. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. 5 minutes per speaker within 20 minutes framework or at the discretion of the Chair.

NONE

292. TO RECEIVE APOLOGIES FOR ABSENCE. **Mayor Delohne Merrell due to ill health, Cllr Christine Roberts due to ill health** **RESOLVED to receive and note apologies from Councillors**

293. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the **existence** and **nature** of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Alan Jones	5 -24/1/18	Proprietor of Sional Ltd	Dog fouling problem at Llanfairfechan Industrial Estate	Withdraw

294. DOG FOULING:

Members were informed about concerns that some dog walkers in the playpark are bagging up dog mess and tossing it over the fence at the industrial estate rather than disposing responsibly. The owner of the estate has made every effort to resolve the problem himself and has purchased CCTV to deal with the issue. The problem did, initially, improve but this new habit has now developed. It was

requested that the TC discuss the idea of closing the playpark down to dog owners. It was recognised that this would cut off the route to the adjoining large field which is used extensively by dog walkers. As a compromise, it was suggested that the Clerk writes to ERF to request permission for the owner to put up public warning signs on his fencing asking dog walkers to act responsibly. The Town Council will then help to monitor the situation. **RESOLVED to receive and note.**

295. PROJECT UPDATE VICTOR GARDENS Email information has been received which gives a completion date for the skate park at the end of May 2018. Councillors expressed concern about this and the Clerk was asked to contact CCBC to confirm this will not affect funding and to share their disappointment that the deadline had moved. This matter is currently in the hands of CCBC and Town Council will be consulted when tenders are in. The Town Council are still awaiting a third quote for the work to flatten and make good the tennis courts and crazy golf areas. This is ongoing and will be reported again at the next meeting. **RESOLVED to receive and note.**

296. BANKING MANDATES, ONLINE BANKING & BILL PAYMENTS Clerk reported that new mandates will need to be set and a move to online banking is planned over the two months. Clerk assured that paperwork will meet audit guidelines and was asked to check with auditors before implementing. Hoping for the changeover process to be completed by the new financial year. **RESOLVED to receive and note.**

297. TO APPROVE PAYMENT TO:

1)	Invoice No	Payee	Reference	Amount	Cheque no.
	ER/243689080 ER/24370010	CCBC	Provision of community skips 06/10/17 - Pendalar & 28/10/17 – Station Road	£888.00	102172

RESOLVED to approve payment

2)	Invoice No	Payee	Reference	Amount	Cheque no.
	Agenda 24 th Jan		Councillor Allowance	£150.00	102173

RESOLVED to approve payment

3)	Invoice No	Payee	Reference	Amount	Cheque no.
	73097/L010	ABS	Photocopies to 31/12/17	£41.71	102141

RESOLVED to approve payment

4)	Invoice No	Payee	Reference	Amount	Cheque no.
	ER/24370 7266	CCBC	Playground inspections 1/11/17 – 31/01/18	£62.39	102175

RESOLVED to approve payment

5) Wages to the Town Clerk January 2018

RESOLVED to approve payment and sign cheque no 102178

6) Wages to the Admin Assistant for January 2018

RESOLVED to approve payment and sign cheque no 102177

7) Wages to the Environmental Operative January 2018

RESOLVED to approve payment and sign cheque no 102176

298. TO RECEIVE CORRESPONDENCE FROM:

- 1) One Voice Wales – Quick Check Training Finder – **Councillors can refer training needs to Clerk and will be booked onto the sessions on request** **RESOLVED to receive and note**
- 2) Armed Forces Day and World War 1 Centenary – **a number of notable days were discussed. The Town Council agreed to consider the possibility of focusing on the World War I Centenary for Remembrance Sunday. It was suggested that one of the Meet & Greet sessions could have a military theme to gauge interest in remembering ancestors from the village who may have fought in the war. In addition, it was decided that the 100 years of women’s vote would be celebrated in the Town Hall window by display of coloured lights and window dressing. This would be on show from 5th February Meet & Greet.** Clerk to liaise to organise this **RESOLVED to receive and note**
- 3) Snowdonia National Park restructure plan – **useful information for Discover Llanfairfechan** **RESOLVED to receive and note**
- 4) A55 step by step process and feedback about Carillion – **a step by step project list was distributed. Clerk was asked to further confirm project progress due to the concerns about Carillion.** **RESOLVED to receive and note**
- 5) Review of the Local Council Sector – survey monkey – **Clerk directed to complete the survey on behalf of TC** **RESOLVED to receive and note**
- 6) Summer Playing Out Scheme – **notification of a £500 grant towards local Playing Out schemes for Town Councils. Agreement from all present that the village would benefit from 5 sessions in the summer holidays at the reduced balance of £800. Clerk to progress application for grant and confirmation of arrangements.** **RESOLVED to approve and note**

299. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS:

- 1) Dog Control Order consultation – **concerns were raised about the consultation papers that are available on the promenade. Dog walkers are concerned about imminent changes. Email from resident has been shared with County Councillors and was discussed. Clerk to share email with all councillors and contact CCBC Officer to request a visit to a meeting and also to clarify the consultation process.**
- 2) Garage at Pen Dalar – **ownership has been clarified as Cartrefi Conwy and they have cleared out the premises so no further concerns at present**
- 3) Development of Llanfairfechan Foodbank – **work is ongoing to set up a committee and find premises. Clear need has been identified and local residents are still keen to donate.**
- 4) Bin collections – **CCBC Cabinet have overturned proposed changes to bin collections, currently the position is that bin collections will remain at 4 weeks and this will rolled out be across county.**
- 5) Pendalar Hall Meet & Greet – **A community drop in is planned for Saturday 27th January and residents are invited to meet their Ward councillors. Bryn/Lafan Ward County Councillor raised serious concerns about governance at the Hall and asked for clarification over historical issues. Those present were unhappy with this matter being raised at the meeting. It was stated that Llanfairfechan Town Council has no jurisdiction over the hall as it is managed by a community management committee. Although the Hall is independently run, Pandy County and Ward councillors reported that they are willing to work with the committee to support the hall and help to ensure sustainability for the future.**
- 6) Flooding issues in Pandy Ward – **Councillors have been involved in auditing and supporting efforts to address flooding problems. It was noted that nominated flood warden for the ward would be a good idea. In response Cllr Gareth Wyn Jones agreed to lead on this matter for the ward as he already involved in efforts to clear problem areas. It was noted that it is important for residents keep their drains clear especially in times of flood warning.**
- 7) Duck and Swans signs – **These are still being ignored and are considered to be inadequate. Clerk to send email to share concerns.**

- 8) Concerns about speeds around the school area - These are being addressed. Arrive Alive will be in the area to monitor the situation
- 9) Bus Stops audit - CCBC Officer is attending a meeting on Weds 31st January with Clerk and Cllr Nia Jones to tour the bus stops and record any problem areas.
- 10) The burger van opposite Llanfair Arms - This is still a concern and it was noted that has been an ongoing problem for several months. County Councillor will chase again although this has been reported previously
- 11) Noticeboard at Pen Dalar - This has been damaged and needs repairing. It was noted that the board is the responsibility of the Hall. Pandy County Councillor and Clerk to find out further information and report back
- 12) Church Institute - There is a meeting to look at drains and the possibility of flood barriers. County and Ward Councillors to feedback
- 13) Town Council Website - Cllr Alan Jones is continuing to look into this and will liaise with Discover Llan to promote partnership work with this development
- 14) Lafan Ward flood defence – a request was made for Community Hall telephone numbers to be made available as emergency contact numbers. Clerk to send these through
- 15) Information from Rural Development – Officers have reported that the regeneration project did meet the requirements but the fund was oversubscribed. This can be resubmitted in the Autumn
- 16) Eisteddfodd in Conwy County – information will be coming though about links with villages. Clerk to report back if we receive email
- 17) Signs audit – audit period has been extended. The audit includes ALL signs. It is important for all Wards to be included and is a good opportunity for new signs to come into the village. Clerk will include on next agenda
- 18) National Park HLF representative – Cllr Gareth Wyn Jones confirmed he had been feeding back and representing the TC on a regular basis
- 19) Superfast Broadband – it was confirmed that broadband speed is limited by distance from box

All RESOLVED to receive and note

300. DATE OF NEXT MEETING – Full Council 7 February 2018 at 7:00pm

301. CLOSE – the meeting closed at 9.15pm

Proposed: Cllr Nia Jones. Seconded: Cllr Glenn Robinson

Signed: Chair - Cllr Andrew Hinchliffe Deputy Mayor