

**CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL**  
**MINUTES OF THE FULL TOWN COUNCIL MEETING**  
Held on the 7 February 2018 in the Council Chamber at 7.00pm

**PRESENT: Councillors: Chair – Cllr Andrew Hinchliff; Cllr Penny Andow; Cllr Carol Gell; Cllr Alan Jones; Cllr Chris Jones; Cllr Nia Jones; Cllr Gareth Roberts; Cllr Glenn Robinson; Cllr Christine Roberts  
Town Clerk & RFO and Town Clerk Jayne Neal**

302. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. 5 minutes per speaker within 20 minutes framework or at the discretion of the Chair.

**NONE**

303. TO RECEIVE APOLOGIES FOR ABSENCE. **Mayor Delohne Merrell, Cllr Alison Chadwick, Cllr Gareth Wyn Jones, Cllr Claire Hughes** **RESOLVED to receive and note apologies from Councillors**

304. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the **existence** and **nature** of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Cllr Andrew Hinchliff	Item 5 & ^	Member of CCBC Planning Committee	Planning Applications	Withdraw

305. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 10 JANUARY 2018.

**Proposed: Cllr Christine Roberts Seconded: Cllr Carol Gell RESOLVED to approve and sign as a correct record.**

306. MATTERS ARISING FROM THE ABOVE MINUTES.

**Amended Point 8 – Village – Station road**

307. TO APPROVE MINUTES OF THE GENERAL PURPOSES MEETING HELD ON THE 24 JANUARY 2018.

**Proposed: Cllr Cllr Nia Jones Seconded: Cllr Cllr Glenn Robinson RESOLVED to approve and sign as a correct record.**

308. MATTERS ARISING FROM THE ABOVE MINUTES

**None**

309. VICTORIA GARDENS PROJECT UPDATE **A third quote is being sourced from Menai Paving – hoping for final decision to be made at next meeting. Skate park funding has been confirmed by CCBC and work is due for completion by 31<sup>st</sup> May. Welsh Water are connecting water supply in the next few weeks**  
**RESOLVED to receive and note**

310. PLACE PLAN ‘SPRING FORWARD’ EVENT **This has now been postponed to provisionally May time due to pressure of work. Congratulations were given to all involved for the first Meet & Greet sessions. It was very well attended and there was a lot of positive feedback**

**RESOLVED to receive and note.**

311. CCBC SIGNS AUDIT **Councillors are asked to complete a signs audit for their wards and feedback by email. All signs should be considered – it’s up to CCBC to prioritise any list that is compiled**

**RESOLVED to receive and note.**

312. MAYOR’S ABSENCE DUE TO ILLNESS **It was unanimously agreed that Cllr Delohne Merrell is granted a leave of absence to allow time for recovery after operation. The Town Council send their best wishes for a successful treatment and recuperation.**

**Proposed: Cllr Andrew Hinchliff Seconded: Cllr Carol Gell**

**RESOLVED to approve and note.**

**313. BANK MANDATE & BILL PAYMENTS Clerk is still developing the finance systems to launch online bill payments and the setting up of new mandates. It was agreed that Councillors working in the village should be on the mandate. Cllr Gareth Roberts; Cllr Nia Jones; Cllr Christine Roberts**

**RESOLVED to receive and note.**

**314. TO RECEIVE FINANCIAL REPORT 2017-18. STATEMENT**

**RESOLVED to receive and note**

**315. TO RECEIVE PETTY CASH REPORT 2017-18 – STATEMENT 6**

**RESOLVED to receive and note**

**316. TO RECEIVE NOTICE OF INCOME**

**1) CCBC – BACS 11096450 Community Footpaths Scheme £700**

**2) CCBC – BACS 11097107 Public Toilets Reimbursement £1560.00**

**RESOLVED to receive and note**

**317. TO APPROVE PAYMENT**

**1) Councillor allowance 2017/18 £150 – cheque cancelled – 102173 new cheque issued £150**

**RESOLVED to approve payment**

**318. TO RECEIVE CORRESPONDENCE FROM:**

**1) WCVA Join The Conversation –the future of regional development funding post Brexit  
Notice was given – Councillors to email if interested in attending**

**2) As Mayor is currently unwell, TC will not be attending this, however, Councillors agreed to send a donation – Clerk to discuss with Mayor and Dep Mayor**

**3) Measure and Manage your Social Value project Councillors will be sent further information  
by Clerk**

**All RESOLVED to approve and note**

**319. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY).**

**1) NWALC quarterly meeting Colwyn Bay 31 January 2018 – the main topic from this meeting was Councillor Allowances and the fact that currently they will need to be added to HMRC list of employees – Clerk to feedback as further information comes in.**

**2) Dog Control Orders – Report was circulated with information about meeting between Cabinet Member and dog walkers. Town Council are fully engaged with the process of CCBC consultation and will be feeding back a formal response before the deadline date. This will be informed by this work with the local community.**

**3) Community & Town Councils Forum with CCBC – Bodlondeb Conwy 31 January 2018 – There was an interesting report about car parks that had been prepared by Abergele Town Council. Clerk to share this information at a later date to inform discussions about Llanfairfechan Car Parks**

**320. PLANNING Ref - 0/44666 – notice of withdrawal**

**Applicant: Mr & Mrs Alan & Samantha Davies**

**Proposal: Change of use of amenity woodland to a site for shepherds hut accommodation & associated development**

**Location: Platt's Farm, Aber Road, Llanfairfechan, Conwy, LL33 0HL**

**RESOLVED to receive and note**

**321. PLANNING Ref - 267654**

**Applicant: Bryn Y Neuadd Hospital**

**Proposal: Dismantle to ground level 2 no. Monterey Cypress trees**

**Location: Bryn y Neuadd Hospital Aber Road Llanfairfechan, LL330HH**

**RESOLVED to have no objections on the above application**

**322. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS**

**1) Plas Menai Surgery – CHC application going in soon. Councillors reported that they had heard of some positive changes. Practice Manager would like to set up a working group with Town Council**

- 2) Gorwel Steps – Meeting with CCBC Officer has confirmed that boundary walls belong to the adjoining houses and owners have a responsibility to maintain them. CCBC is responsible for the maintenance of the steps only
- 3) Church Institute – concerns were raised over H&S issues – sandbags are creating a hazard; no accident book is present. Committee will be notified and encouraged to take action to address these concerns
- 4) Red Dog Bins – County plans are for these to be removed and dog owners to be encouraged into an ‘any bin will do’ policy. Councillors noted that bins should be replaced with general bins and not lost. Clerk to feedback to CCBC
- 5) Station Road Toilets – Indications are that CCBC are happy to work with Town Council to ensure they remain open
- 6) Beach Access – concerns to be added to agenda for discussion at next meeting
- 7) Meet & Greet and Suffragette Lights – Thanks to Gareth, Glenn, Beth and Light up Llan for their work to install the lights. Also thanks to Beth and Jayne for dressing the window and Claire for working with the school to provide the information board. Plans to organise a St David’s Day windows with accompanying coloured lights. Rotary are keen to hold a Meet & Greet in the future.
- 8) Nant y Pandy car park – CCBC will erect residents signs if required
- 9) Double parking – This is a growing problem around Pant y Rhedyn school. A parking audit may be needed to assess the issues around the whole village. Possible Visual Environment Audit – clerk to gain information
- 10) Vehicles – Blue van at Bank car park and Zafira at station road car park. Clerk to contact PCSO
- 11) Rats – There has been a sighting at Station Road. Clerk to report
- 12) Light up Llan AGM - there are no changes to the personnel involved in the committee
- 13) Trees and bushes at the MUGA – these need clearing. Clerk to report to contractors.
- 14) Dog Fouling – Terrace Walk has been named a hotspot by a resident in the area. Clerk to report problem to ERF
- 15) Dracula’s Hill – concerns that this is slippery with leaves at the moment. Clerk to report to ERF
- 16) Environmental Operative’s routes – Clerk to report on roads that are covered by the TC Environmental Operative
- 17) Carnival Committee – the carnival is under threat if it doesn’t manage to recruit new volunteers. There has been a Public Meeting where the issue was raised
- 18) Rotary Allotment – Rotary are running a community allotment which is Dementia Friendly. All welcome – Clerk will invite them to a Meet & Greet session to talk about their work
- 19) Men’s Shed – noted that this organisation is very positive and something to think about for the village. Colwyn Bay is the nearest in the county at the moment.

**All RESOLVED to receive and note**

323. DATE OF NEXT MEETING – General Purposes Meeting 21st February 2018 at 7:00pm

324. CLOSE – the meeting closed at 9.00 pm

Signed: Chair Cllr Andrew Hinchliff 7<sup>th</sup> March 2018

Proposed: Cllr Christine Roberts      Seconded: Cllr Carol Gell