

CYNGOR TREF LLANFAIRFECHAN TOWN COUNCIL
MINUTES OF THE FULL TOWN COUNCIL MEETING
Held on the 7 March 2018 in the Council Chamber at 7.00pm

PRESENT: Councillors: Chair – Cllr Andrew Hinchliff; Cllr Penny Andow; Cllr Alison Chadwick; Cllr Carol Gell; Cllr Claire Hughes; Cllr Alan Jones; Cllr Chris Jones; Cllr Nia Jones; Cllr Gareth Wyn Jones; Cllr Gareth Roberts; Cllr Christine Roberts
Town Clerk & RFO and Town Clerk Jayne Neal

337. TO RECEIVE REPRESENTATIONS/QUESTIONS FROM MEMBERS OF THE PUBLIC. 5 minutes per speaker within 20 minutes framework or at the discretion of the Chair.

NONE

338. TO RECEIVE APOLOGIES FOR ABSENCE. **Mayor Delohne Merrell, Cllr Glenn Robinson**
RESOLVED to receive and note apologies from Councillors

339. TO RECEIVE DECLARATION OF COUNCILLOR’S INTEREST – Code of Local Government Conduct (Members are reminded that they must declare the existence and nature of their declared personal interest).

Name of Member	Agenda No	Details of Personal interests	Details of the Council business to which it relates	Withdraw /Take Part
Cllr Alan Jones	18.2	Victoria Gardens – contractors	Victoria Gardens ground works	Withdraw

340. TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 7 FEBRUARY 2018.

Proposed: Cllr Christine Roberts Seconded: Cllr Carol Gell

RESOLVED to approve and sign as a correct record.

341. MATTERS ARISING FROM THE ABOVE MINUTES.

Point 310 – Community event now to be held on June 1st

Point 322.9 – to be added to a future agenda

Point 322.11 – no more sightings

Point 322. 13 – has been reported to Contractor

RESOLVED to receive and note

342. TO APPROVE MINUTES OF THE GENERAL PURPOSES MEETING HELD ON THE 24 JANUARY 2018.

Proposed: Cllr Chris Jones Seconded: Cllr Claire Roberts

RESOLVED to approve and sign as a correct record.

343. MATTERS ARISING FROM THE ABOVE MINUTES

Point 334. 4 – Landowner is happy with any bench and work will be started to install new bench asap

RESOLVED to receive and note

344. VICTORIA GARDENS PROJECT UPDATE **Three quotes are now available – Clerk to contact companies to clarify if safety fencing is included and when the work can be started. Email information to all councillors**

RESOLVED to receive and note

345. BUS SHELTER DAMAGE REPORT AND QUOTE **An in depth discussion took place and it was agreed that**

1) Town Council would not take legal action this time but would report to NW Police that a complaint would be pursued if the damage happens again – Clerk to email NW Police

2) Clerk to order fittings and equipment from CCBC but then source a local contractor to complete the work

RESOLVED to receive and note

346. WALK FOR LIFE 2018 **Town Council are considering 10th June as date and looking at a walk from promenade, up village to Nant y Coed. Children treasure stone hunt at Nant y Coed then back to Community Town Hall for refreshments. Approximately 4.5k. Clerk to contact and book the event**

RESOLVED to receive and note

347. COASTAL FUNDING & BEACH ACCESS Bid is due to go in by 12th March – a consultation process has taken place at the Meet & Greet and the final bid was considered by Councillors. All agreed for this to be submitted. It was noted that the car park patching recently completed by CCBC is of a substandard nature and the Councillors agreed to raise their concerns with ERF. No reply has been given about beach access but the Town Council are working closely with CCBC officers to consider within the picture of coastal defences
RESOLVED to receive and note
348. EXTRA BIN PROVISION IN THE VILLAGE Clerk to contact Tom Hopkins to discuss this matter and check if bins bought by Ton Council will be emptied. Councillors were keen that bins are not lost when red dog bins are removed
RESOLVED to receive and note
349. MUGA SURFACE CONCERNS Cllrs have been checking on this and considering whether the surface is in need of refurbishment. There is a problem with drainage at the site which be a cause of the problems. Discussions with Football Club about a possible joint bid to improve the facilities at the MUGA
RESOLVED to receive and note
350. DOG WALKERS ARE WELCOME There are a number of good practice examples from around the country of ways that villages have welcomed dog walkers; Town Council is keen to develop some projects to encourage this. Possible walking events, educational activities and a designated training/exercising area
RESOLVED to receive and note
351. TO RECEIVE FINANCIAL REPORT 2017-18. STATEMENT 12
RESOLVED to receive and note
352. TO RECEIVE PETTY CASH REPORT 2017-18 – STATEMENT 12
RESOLVED to receive and note
353. TO RECEIVE NOTICE OF INCOME
1) CCBC – Refund of Community Skips Hire Invoice no. 243689080
RESOLVED to receive and note
354. TO APPROVE PAYMENT
1) One Voice Wales £80 (subscription 2017)
2) Owen & palmer £5247.07 (MUGA electrics)
Proposed Cllr Christine Roberts Seconded Cllr Gareth Wyn Jones
RESOLVED to approve payment and take note
355. TO REVIEW FINANCIAL REGULATIONS, FINANCIAL RISK ASSESSMENT AND AMEND STANDING ORDERS
It was noted that Financial Regulations and standing orders are not due for rview until 2019 but the changes can be made if required. Councillors to contact Clerk with queries. The Financial Risk Assessment is required every 12 months and was considered by all present.
Proposed: Cllr Christine Roberts Seconded: Cllr Gareth Wyn Jones
RESOLVED to approve and take note.
356. TO APPROVE INTERNAL AUDITOR FOR YEAR ENDING MARCH 2018
It was agreed that JDH Business Services Ltd should continue to be the Internal Auditor for the 2017/18
Proposed: Cllr Chris Jones Seconded: Cllr Nia Jones
RESOLVED to approve and take notice
357. TO RECEIVE CORRESPONDENCE FROM:
1) Aging Well
2) Notice of Roadworks
3) ERF Capital Works programme
All RESOLVED to receive and note
358. TO RECEIVE FEEDBACK REPORTS ON MEETINGS ATTENDED BY REPRESENTATIVES ON OUTSIDE BODIES ON BEHALF OF TOWN COUNCIL (ONLY):
1) Cllr Alan Jones, Cllr Gareth Roberts and Cllr Gareth Wn Jones had a positive meeting with Dŵr Cymru to discuss the recent problems with supply in Llanfairfechan. The problems were as a result of two separate emergency incidents. Councillors were thanked for their role in helping the contractors to access and work on the problem and also for their work with the distribution of emergency water supplies. A new communication strategy has been put in

place so that the Town Council can help to ensure smooth communication in cases of emergency. We aim to ensure that vulnerable people are prioritised for help and support and the TC plan to develop Emergency Action Plans

- 2) Cllr Christine Roberts gave a report from the Carnival Committee. Although two members of the committee have resigned, the good news is that five new members have been recruited to the committee so plans for this year's carnival are now progressing

All RESOLVED to receive and note

359. TO RECEIVE WRITTEN INFORMATION ON COUNTY MATTERS

RESOLVED to receive and take note

360. TO RECEIVE REPORTS OF COMPLAINTS/CONCERNS/COMPLIMENTS

- 1) Jetty Gates – During a recent storm, Town Council Flood Representative noted that the jetty gates had been opened and residents helped to close them. This could have had serious consequences on the promenade. Harbour Office have been contacted as these gates have now been locked and those present discussed that this is not positive for tourist and resident use of the area.
- 1) Reports of anti social behaviour – a red bin has been emptied into a resident's garden and all present were most concerned at this incident. Clerk to send an letter of reassurance to the residents
- 2) Website information to be ratified at the next meeting – work has been undertaken with Discover Llanfairfechan to progress the development of new sites. to be added to the agenda for next meeting. It was suggested that Menter lath complete translation work
- 3) Compliments received – residents had reported they were grateful for Town Councillor help with recovering cars and clearing snow in the recent bad weather. Concerns about residents not taking care when taking cars onto the higher reaches of the village. Clerk to email ERF to discuss Extreme Weather warning signs
- 4) Vehicles – Blue van at Bank car park and Zafira at station road car park. These vehicles will now be reported as abandoned
- 5) Large tree down at the corner of Terrace Walk – It will be a 2 week job to clear it and will cause disruption in the area. Residents will be notified b CCBC.

All RESOLVED to receive and take note

361. DATE OF NEXT MEETING – General Purposes Meeting 21st March 2018 at 7:00pm

362. CLOSE – the meeting closed at 9.30 pm

Signed: (Chair) Cllr Andrew Hinchliffe

Proposed: Cllr Penny Andow

Seconded: Cllr Nia Jones